

**OLD CATTON PARISH COUNCIL, MINUTES OF THE MEETING**  
**OF THE PLANNING AND PROPERTY COMMITTEE,**  
**HELD AT 7.00 PM ON MONDAY 12<sup>TH</sup> OCTOBER 2009,**  
**AT THE PAVILION, CHURCH STREET**

**PRESENT:** Mr B Sabberton-Coe – Chairman  
Mr J Arnott                      Mr C Green                      Mr B Leggett  
Mr A Lovett                      Mrs G Masdin                      Miss P Wilkin

**APOLOGIES:** Mr D Thompson

The Chairman welcomed everybody to the meeting.

**46. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**47. MINUTES OF THE MEETING OF 14.9.2009**

The minutes of the meeting, which had been approved by the Council, were confirmed, and signed by the Chairman.

**48. PLANNING**

48.1. Planning application. A recommendation was made as detailed on the attached list.

**49. CHURCH STREET RECREATION GROUND**

49.1. Garage building.

The building was complete and work on the entrance ramp was in progress. There was no additional charge for the ramp. There were, however, additional charges for cladding the gable end wall in brick, to clean out and fill the old soakaways and to create new surface water drainage systems and soakaway amounting to £2,265.00. Mr Watts had also carried out work to demolish the wall between the men's and accessible toilets and to make good; this had cost £95.00. It was AGREED to pay for all this work.

49.2. Path to the Pavilion.

The concrete slab pathway had been damaged by the heavy trade vehicles delivering to the garage site. The path had already been uneven. It was AGREED to arrange to replace the damaged slabs with new slabs laid on concrete when the building work was complete.

Although the committee had wished to consider creating a new pathway that could also be used by vehicles it was thought that this might not be possible due to budgetary restraints.

#### 49.3. Inspection of play equipment.

Members read the current inspection records and were satisfied with them and the way repairs were organised.

#### 49.4. Current budget for repairs and maintenance.

The uses of the current budget allowance were outlined and it was noted that the entire budget would be used during the financial year. This included major repair work to the bowling green, decorating a changing room, ventilating the accessible toilet and creating a secure storage area detailed below.

#### 49.5. Secure storage for Parish Council.

It was noted that, when the grounds equipment had been moved into the extension to the garage from the old tractor shed, the football and cricket clubs would take over the old tractor shed for their use. This would relieve the indoor storage room of most of its contents. The Parish Council office was not able to cope with storing the increasing volumes of material it held and it was AGREED to create a secure storage area in the old store room. It was AGREED that this should be fireproof.

#### 49.5. Other matters.

It was noted that football matches had not been cancelled during the recent drought.

It was agreed that the area at the northern end of the Recreation Ground be checked for bottles in the morning when the gates were opened.

### **50. LAVARE PARK**

#### 50.1. Progress with S106 agreement and preparation of the new land.

The agreement had been signed by all parties. The transfer of the land was currently with the solicitors.

The quotation to prepare the land was being reviewed and updated and the work would be put in hand as soon as the agreed funds were received from the trust.

The Junior Football Club was hoping that a floodlit training area could be provided and the club would be looking for funding. It was AGREED that surplus funding remaining after all the costs in preparing the land had been taken into account might be made available for floodlighting. If Lavare Park was floodlit evening training would cease at Church Street Recreation Ground.

#### 50.2. Virement of unspent funds.

It was AGREED to ask approval to vire unspent funds in the budget for repairs and maintenance to the Church Street Recreation Ground budget.

#### 50.3. Other matters.

It was noted that the pavilion had been vandalised recently; windows and the electricity meter cupboard had been broken and drainage pipes pulled off.

### **51. CEMETERY**

#### 51.1. Additions to memorials.

Practically all the unauthorised additions had been removed by their owners and the remainder by Council staff. No complaints had been received. The Cemetery was looking very neat. It was AGREED to thank people for their co-operation in the newsletter.

#### 51.2. Other matters.

It was hoped that memorial masons could be encouraged to set headstones regularly in future.

It was noted that a new area of the cemetery would need to be used in the near future, probably in 2010/2011. It was AGREED to consider using a different style of headstone in the new area that would be more stable and would be fixed into 'shoes' in the ground. This would be discussed at the next meeting when more information would be available.

### **52. CHURCHYARD**

#### 52.1. Repairs to lych gate.

Two recommendations for a method of repair with quotations had been obtained and were quite different. Broadland District Council's Conservation Officer had advised on her preferred method for which a 50% might be available. The contractor whose method had not been favoured had been asked to re-quote using the other method and this quotation was awaited.

### **53. PARTICIPATORY BUDGETING**

#### 53.1. Your Voice – Your Decision.

The priorities had been set for the Old Catton, Spixworth and Sprowston Safer Neighbourhoods area and there was a sum of £25,000 available. It was hoped that Village organisations, who had to make their own applications, would benefit. This would be advertised in the newsletter.

#### 53.2. Your Parish – Your Decision.

This scheme, administered by Norfolk ALC, had £36,000 to give to parishes in the whole of Norfolk for projects. Each Parish Council could make one bid for a scheme put forward by a community group. Again, this would be advertised in the newsletter.

### **54. WORK IN PROGRESS, FUTURE PROJECTS AND BUDGETARY REQUIREMENTS**

54.1. It was noted that the Finance and Policy Committee had expressed a wish for any budgetary increases to be kept in line with inflation, which was 1.3% in August 2009.

54.2. A report on current available balances was considered and it was AGREED –

- To provide a new notice board to replace the one at The Paddocks. It was AGREED to ask the Bugden supermarket if it would sponsor a board or allow it to be placed on one of its walls.
- To abandon the idea of providing a new bus shelter for the time being.

- To earmark the money currently allocated for a bus shelter and surplus funds from the Lavare Park budget for a new bowls and cricket hut. It was understood that this would also require joint funding by the bowls and cricket clubs.
- To use the money in the Cemetery budget that had been saved to carry out work to the 'roundabout' (not required at present) to repair the lych gate at the Churchyard.

54.3. It was AGREED that for the 2010/2011 budget the Committee's priorities would be to change the remaining street lights that could not be maintained in accordance with Working at Height regulations and to build a new bowls and cricket hut.

## **55. ATTENDANCE AT OTHER MEETINGS**

Mr J Arnott and the Clerk would attend the Larger Councils meeting on 29<sup>th</sup> October 2009.

## **56. HIGHWAY MATTERS**

56.1. Mr J Arnott reported that, following numerous representations to the City Council, the light in the redundant bus shelter at Fifers Lane had been extinguished.

56.2. Members were concerned that the Council had not been consulted about the current Transport Consultation which included a priority cycle route through parts of the Village. It was AGREED to ask for formal consultation.

## **57. CORRESPONDENCE**

The attached list was noted.

The Chairman thanked everybody for attending and closed the meeting at 8.30 pm.

Chairman, 9<sup>th</sup> November 2009