

**OLD CATTON PARISH COUNCIL, MINUTES OF THE MEETING
OF THE PLANNING AND PROPERTY COMMITTEE,
HELD AT 7.00 PM ON MONDAY 11TH MAY 2009,
AT THE PAVILION, CHURCH STREET**

PRESENT: Mr B Sabberton-Coe – Chairman
Mr J Arnott Mr C Green Mr B Leggett
Mr A Lovett Miss P Wilkin

APOLOGIES: Mrs G Masdin Mr D Thompson

The Chairman welcomed everybody to the meeting.

107. DECLARATIONS OF INTEREST

There were no declarations of interest.

108. MINUTES OF THE MEETING OF 6.4.2009

The minutes of the meeting, which had been adopted by the Council, were confirmed, and signed by the Chairman.

109. PLANNING

109.1. Planning applications. Recommendations were made as detailed on the attached list.

109.2. Application 20090150, 30 West Acre Drive. It was noted that an appeal had been lodged against Broadland District Council's refusal of this application. The Council's comments would be seen by the planning inspector.

110. CHURCH STREET RECREATION GROUND

110.1. Regime of inspection for play equipment.

Currently the play equipment was formally inspected by an engineer appointed by Zurich, the Council's insurers, twice a year. The condition of the equipment was noted informally by Council staff. Recently the Clerk and Mrs Wilkin had attended a course on routine inspection of equipment that could be carried out by non technical staff. It was AGREED that a programme of routine inspection should be instigated with fortnightly inspections carried out and detailed reports compiled. It was AGREED that Mrs Wilkin would be employed to do this and to allow her an additional hour each fortnight to do so. The Committee would check the reports periodically.

110.2. Refurbishment of toilets and creation of accessible toilet.

Members had inspected the work before the meeting and noted that it was progressing well.

110.3. Work in the wooded area.

The planned work in the wooded area had been completed.

110.4. Other tree work.

The tree surgeon had suggested that the trees along the Garrick Green boundary be reduced as they were cramped and their shape would be compromised by their proximity to each other. It was AGREED to seek approval from Broadland District Council before deciding how to proceed.

It was noted that the leylandii next to the old tractor shed were not in good condition and created a concealed area next to the shed; it was AGREED to remove the trees and grind the stumps as part of general maintenance.

110.5. Bowls Hut.

The bowls club were obtaining drawings and prices for a new hut which would also include an area for use by the Cricket Club for scoring. A decision would not be made until the end of the season when the future viability of the bowls clubs would be clearer. It was hoped that the clubs would be able to obtain grants to help funding.

111. LAVARE PARK

111.1. Acquisition of land.

The S106 agreement was virtually complete and Broadland District Council would be asked to expedite its completion and signing.

111.2. Other matters.

It was noted that the Junior Football Club would be holding its presentation events on 15th and 16th May.

112. CEMETERY

112.1. Additions to memorials. The rules of the Cemetery, copies of which were given to all families and displayed in the lych-gate, precluded additional items that were not incorporated into the base of the headstone. Recently letters had been placed on graves with additional items asking that they be removed. One lady had telephoned and refused to comply, others had just ignored the request. It was AGREED to visit the Cemetery at 6.30 pm before the next meeting on 8th June to decide how to deal with the situation. It was agreed to also look at the 'roundabout' to help form a plan for it.

113. CHURCHYARD

It was not known when the consecration of the newly cleared area would take place or how arrangements for the new gates to the Church Hall were progressing.

114. WORK IN PROGRESS AND FUTURE PROJECTS

The list was reviewed.

114.1 Notice boards. The new notice board for George Hill would be fitted in the near future.

It was AGREED to order another board to replace the one at Church Street on the wall of Catton Hall Farm.

114.2. Bus shelters. It was not yet known if Norfolk County Council would grant aid another shelter. The planned site would be at the eastern end of Lodge Lane.

114.3. Woodham Leas amenity land. Unfortunately two of the trees had been broken off, it was AGREED to replace them later in the year.

115. HIGHWAY MATTERS

Norfolk County Council had begun to improve the footway surface and replace kerbing at St Faiths Road. Some of the equipment was being stored at the Recreation Ground.

116. CORRESPONDENCE

The list was noted.

The Chairman thanked everybody for attending and closed the meeting at 7.50 pm.

Chairman, 8th June 2009