

OLD CATTON PARISH COUNCIL, MINUTES OF THE MEETING
OF THE PLANNING AND PROPERTY COMMITTEE,
HELD AT 7.00 PM ON MONDAY 8TH JUNE 2009,
AT THE PAVILION, CHURCH STREET

PRESENT: Mr B Sabberton-Coe – Chairman
Mr J Arnott Mr A Lovett Miss P Wilkin

APOLOGIES: Mr C Green Mr B Leggett Mrs G Masdin
Mr D Thompson

Mr B Sabberton-Coe welcomed everybody to the meeting.

1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

It was unanimously AGREED to re-elect Mr B Sabberton-Coe as Chairman and Mr C Green as Vice-Chairman.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING OF 11.5.2009

The minutes of the meeting, which had been adopted by the Council, were confirmed, and signed by the Chairman.

4. PLANNING

4.1. Planning applications. Recommendations were made as detailed on the attached list.

4.2. Application 20090551, The Paddocks. It was noted that the builders were using the wide highways grass verge to park some of their vehicles and it was feared that future residents of the development might also park there. It was AGREED to write to the builders, A D Utting Ltd. to ask if they would consider providing bollards around this piece of verge or to cobble the area when they left the site.

5. CHURCH STREET RECREATION GROUND

5.1. Refurbishment of toilets and creation of accessible toilet.

Members had inspected the work before the meeting and noted that it was virtually complete and the toilets had been used during the weekend. However, the floor paint in the men's toilet had been damaged; the builders would rectify this.

5.2. Application to hold a fete on 31.5.2010.

It was AGREED to allow St Margaret's Church to hold a fete on 31.5.2010 and to ask the Finance and Policy Committee to set an appropriate charge for the event.

5.3. Review of five a side tournament.

The meeting was pleased to note that the ground had not been damaged and had been left in a clean and tidy condition. Some members and the Clerk had attended the event. It was AGREED to congratulate the Junior Football Club on the event, which had been very well managed.

5.4. Other matters.

It was AGREED to obtain a quotation to treat the floors of the changing rooms with the same surface as the men's toilets.

It was AGREED to remind Broadland District Council that approval had been requested to remove some of the trees adjacent to the Garrick Green boundary.

6. LAVARE PARK

6.1. Review of Presentation Event.

The meeting was pleased to note that this event had been well organised and successful.

7. CEMETERY

7.1. Additions to memorials.

The Committee had visited the Cemetery before the meeting and were disappointed that the letters asking families to remove unauthorised additions to memorials had been disregarded. It was understood that windmills had been effective in keeping moles away but it was felt that the windmills should be removed and, if moles became a problem again, the Council should deal with the problem. Other unauthorised additions included potted plants, vases, statues and solar lights.

All the families had been given copies of the rules of the Cemetery which stated clearly that such items were not allowed in the Cemetery.

It was AGREED to write to all the families and ask them to remove all unauthorised additions to memorials within a specified period and stating that the Council would remove such additions remaining after the given date. The articles removed would then be stored at the Recreation Ground for a further period so that the owners could collect them.

It was AGREED to ask the local press correspondent to mention this in Village news in the Eastern Evening News.

7.2. 'Roundabout'.

It was AGREED that the grass surface should be retained as it looked neat and tidy.

8. CHURCHYARD

8.1. New area. It was noted with some concern about future maintenance that a beech hedge had been planted next to the new railings. It was AGREED to discuss this with the Vicar. The consecration of the new area would take place on 17th June 2009.

9. VILLAGE HALL DRIVE

The Village Hall Management Committee had asked for the Council's policy on clearing snow from the Drive. Advice had been sought from the Local Council Advisory Service which suggested assessing the risks of clearing the drive or leaving it in the same condition as other routes in the Village. It was AGREED that the risk of not clearing was low and that the risk of clearing snow was greater. Therefore arrangements would not be made to clear snow. It was felt that if weather conditions were bad and Village roads and paths were not cleared it was probable that events in the Hall would not proceed. If an organisation considered access to the Hall to be dangerous they should cancel their event.

The meeting was concerned about the safety of a dead tree in a neighbouring garden and it was AGREED to try to contact whoever was responsible and to ask them to make it safe.

10. WORK IN PROGRESS AND FUTURE PROJECTS

The list was reviewed.

10.1 Notice boards. The new notice board for George Hill had been fitted. It was noted that a resident had asked, at the Annual Parish meeting, for a new board and litter bin at Spixworth Road, opposite the Deer Park. This would be considered when the budget for 2010/11 was prepared.

11. FINANCE, TO AUTHORISE PAYMENTS

The Finance and Policy Committee meeting had been cancelled. The meeting considered the list of cheques and payments with vouchers 73 to 121 totalling £27,540.52 expenditure and £2,654.19 income and authorised the payments and noted the receipts and budgetary comparison.

12. HIGHWAY MATTERS

It was noted with regret that Norfolk County Council was not completing the footway as part of the scheme at St Faiths Road.

It was AGREED to ask Norfolk County Council to cut the rural verges at St Faiths Road as a matter of urgency.

It was AGREED to invite a representative of Norfolk County Council Highways to attend a future meeting to discuss consultation about future maintenance and minor works.

13. CORRESPONDENCE

13.1. The list was noted.

13.2. Planning Conference at Swaffham on 18th June. The Clerk would attend; members who were not at the meeting would be asked if they would like to attend.

13.3. It was AGREED to ask Broadland District Council if the refurbished gates at Catton Park and the development of the old dairy farm at Lavare Court would be suitable contenders for an enhancement award.

The Chairman thanked everybody for attending and closed the meeting at 8.10 pm.

Chairman, 13th July 2009