

OLD CATTON PARISH COUNCIL,
MINUTES OF THE MEETING OF THE FINANCE AND POLICY
COMMITTEE HELD ON THURSDAY 14TH MAY, 2009,
AT 7.30 P.M., AT THE PAVILION, CHURCH STREET

PRESENT: Chairman – Mrs G Masdin
Mrs A Chandler Mr B Palmer Mrs A Riches
Mr M Vincent

APOLOGIES: Mr B Sabberton-Coe Mr D Thompson Miss P Wilkin
Mrs J Williams

The Chairman welcomed everybody to the meeting.

85. DECLARATIONS OF INTEREST

There were no declarations of interest.

86. MINUTES OF THE MEETING OF 9.4.2009

The minutes, which had already been confirmed and adopted by the Council, were signed by the Chairman.

87. FINANCE, PAYMENTS AND RECEIPTS, COMPARISON WITH BUDGET

87.1. The attached list of vouchers numbered 21 to 72 with payments totalling £22,354.00 and receipts of £81,932.84. The comparison with budget and bank reconciliation were noted.

88. TRAINING

88.1. Report on training undertaken. It was noted that the Clerk and Mrs Wilkin had been trained in the routine inspection of play equipment on 24th April. Mr M Vincent reported on the Planning Portal training he had attended.

88.2. Future training. It was AGREED that –

- The Clerk should attend the ILCM conference on 14th July 2009, the University of Gloucestershire Summer Seminars on 15th and 16th July 2009, the SLCC Regional Conference on 24th September 2009 and ‘a Grave Matter’ on 2nd November 2009. The fees would be paid and expenses would be reimbursed.
- Four members and the Clerk would attend the joint Norfolk ALC/SLCC Conference on 28th July 2009.
- Members of the Planning and Property Committee and the Clerk would attend the Norfolk Planning Conference on 18th June 2009.
- Training by the Council for the Power of Well Being would not be undertaken at the present time but would be considered if it was considered necessary in the future.

89. SURGERIES

It was AGREED that Mr B Palmer and Mr M Vincent would hold the surgery planned for 13th June. A rota would be drawn up for future surgeries.

90. CORRESPONDENCE

The list of correspondence was received.

It was noted that the new area for cremated remains at the Churchyard would be consecrated by Bishop Graham at 11.00 am on 17th June 2009. Members were invited to attend.

91. REPORT ON OTHER MATTERS

- 91.1. Staff accident. It was AGREED to discuss this as a matter of urgency although it was not on the agenda for the meeting. Mrs Wilkin had been injured while delivering newsletters; she had tripped over a raised cover in the path at Lodge Lane and had been badly injured and had broken her varifocal glasses. Members sent Mrs Wilkin their best wishes. It was AGREED to make an ex gratia payment to cover the cost of new glasses but to ask that this be returned if Norfolk County Council accepted liability.
- 91.2. Members had been supplied with copies of the accounts of Catton Park but had experienced difficulty understanding the formal format of the accounts.
- 91.3. It was AGREED to complete the Annual Governance Statement at the next meeting.

The Chairman thanked everybody for attending and closed the meeting at 8.15 p.m.

Chairman 11.6.2009