

**OLD CATTON PARISH COUNCIL,**  
**MINUTES OF THE MEETING OF THE FINANCE AND POLICY**  
**COMMITTEE HELD ON THURSDAY 13<sup>TH</sup> AUGUST, 2009,**  
**AT 7.30 P.M., AT THE PAVILION, CHURCH STREET**

**PRESENT:** Chairman – Mrs G Masdin  
Mrs A Chandler                      Mr B Palmer                      Mrs A Riches  
Mr B Sabberton-Coe              Mr D Thompson              Mrs J Williams

**APOLOGIES:** Miss P Wilkin

The Chairman welcomed everybody to the meeting.

**11. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**12. MINUTES OF THE MEETING OF 9.7.2009**

The minutes, which had already been confirmed and adopted by the Council, were signed by the Chairman.

**13. MATTERS ARISING FROM THE MINUTES**

Minute 89, Surgeries. A further Saturday morning surgery had been held on 1<sup>st</sup> August and again no residents had attended. It was AGREED to continue with the surgeries that had been held before the Council meetings for the last 4 years and to remind residents about them. It was also AGREED to try another Saturday morning surgery on 10<sup>th</sup> October 2009. It was felt that residents already had the opportunity to visit the Council office every weekday to discuss their problems or make representations and this was probably why they did not attend surgeries.

**14. FINANCE, PAYMENTS AND RECEIPTS, COMPARISON WITH BUDGET**

14.1. The attached list of vouchers numbered 190 to 241 with payments totalling £13,288.81 and receipts of £887.50 were approved. The comparison with budget and bank reconciliation were noted.

**15. THE EFFECTIVENESS OF INTERNAL AUDIT REPORT**

Members reviewed the effectiveness of the internal audit and were confident that Auditing Solutions were independent, professional and capable; they relied on the company to be knowledgeable and to audit in all the areas in which the Council operates. It was AGREED to organise some training for members on the subject.

## **16. CONSULTATION ON NEIGHBOURHOOD POLICING**

It was AGREED that the constitution of the Safer Neighbourhood Action Panel needed to be reviewed, that the Council's representative on the panel should be a member, not an officer, and to meet with the Inspector responsible to work to improve the way the Panel works.

## **17. CONSULTATION ON BROADLAND DISTRICT COUNCIL'S GAMBLING POLICY REVIEW**

It was AGREED not to comment.

## **18. DELEGATION DURING SEPTEMBER**

It was AGREED to delegate the authorisation of payments to the Planning and Property Committee during September when the Finance and Policy Committee would not meet.

## **19. HIGHWAYS MATTERS**

It was noted that the resurfacing of St Faiths Road was complete; the work was excellent and residents had not experienced problems while the work was in progress.

## **20. CORRESPONDENCE**

20.1. The list of correspondence was received.

20.2. Item 4. The meeting was pleased that the S106 agreement for the land adjacent to Lavare Park had been signed by the Trustees. The Chairman and Clerk would sign and then the document would be taken to Broadland District Council and Norfolk County Council for their signatures.

## **21. REPORTS ON OTHER MATTERS**

It was AGREED to discuss the response to the questionnaire about the Parish Plan at the next meeting and preliminary budget policy.

It was AGREED to ask the Planning and Property Committee to consider buying a climbing rock for the Recreation Ground when funds were available.

Members had seen details at the recent conference and been impressed.

The Chairman thanked everybody for attending and closed the meeting at 8.35 p.m.

Chairman 8.10.2009