

OLD CATTON PARISH COUNCIL,
MINUTES OF THE MEETING OF THE FINANCE AND POLICY
COMMITTEE HELD ON THURSDAY 12TH NOVEMBER, 2009,
AT 7.30 P.M., AT THE PAVILION, CHURCH STREET

PRESENT: Chairman – Mrs G Masdin
Mr B Palmer Mrs A Riches Mr M Vincent
Mrs J Williams

APOLOGIES: Mrs A Chandler Mr B Sabberton-Coe Mr D Thompson
Miss P Wilkin

The Chairman welcomed everybody to the meeting.

32. DECLARATIONS OF INTEREST

There were no declarations of interest.

33. MINUTES OF THE MEETING OF 8.10.2009

The minutes, which had already been confirmed and adopted by the Council, were signed by the Chairman.

34. MATTERS ARISING FROM THE MINUTES

Minute 24, Land at Spixworth Road, adjacent to Lavare Park. It was noted that the Chairman and Vice Chairman had signed the land transfer document at a Special Council Meeting on 9.11.2009.

35. FINANCE, PAYMENTS AND RECEIPTS, COMPARISON WITH BUDGET

35.1. The attached list of vouchers numbered 343 to 402 with payments totalling £17,678.77 and receipts of £8,617.68 were approved. The comparisons with budget and bank reconciliation were noted.

36. INTERIM INTERNAL AUDIT REPORT

The report had identified two items for the Council's attention. The first was that the risk assessments should be updated and reviewed; it was AGREED to do this. The second point was that although an additional payment had been made to the insurance company for the increased cover previously recommended the insurance company had not confirmed this in writing. As the annual payment was due in December this would be checked then.

Mr M Vincent referred to a press report when a local authority had not been covered by insurance for consequential loss; it was AGREED to check that the Council's cover was adequate.

37. BUDGET FOR 2010/2011

A draft budget which allowed for expenditure and income to be increased by 1.3% (the inflation rate in August) was considered. The precept would be increased by 1.3% to £156,000.00. It was AGREED to recommend the budget to the Council.

The fees and charges were considered. Mr M Vincent PROPOSED and Mrs J Williams SECONDED that all the Cemetery charges be increased by £5.00. AGREED.

38. HIGHWAYS MATTERS

An informal meeting had been held, prior to the Committee meeting, with an officer of Norfolk County Council, to talk about the Norwich Area Transportation Strategy and its implementation plan. Public consultation was taking place and the Parish Council's views would be welcomed. The aspects discussed were the Northern Distributor Road, cycle paths in Old Catton and buses.

39. CORRESPONDENCE

The list of correspondence was received.

It was noted that the Council had already commented on the Greater Norwich Joint Core Strategy on line.

40. ANY OTHER BUSINESS FOR FUTURE DISCUSSION

It was AGREED to discuss the use of electronic communications at the next meeting.

The Chairman thanked everybody for attending and closed the meeting at 8.50 p.m.

Chairman 14.1.2010