

OLD CATTON PARISH COUNCIL,
MINUTES OF THE MEETING OF THE FINANCE AND POLICY
COMMITTEE HELD ON THURSDAY 8TH OCTOBER, 2009,
AT 7.30 P.M., AT THE PAVILION, CHURCH STREET

PRESENT: Chairman – Mrs G Masdin
Mrs A Chandler Mr B Palmer Mrs A Riches
Mr B Sabberton-Coe Mr M Vincent Miss P Wilkin
Mrs J Williams

APOLOGIES: Mr D Thompson

The Chairman welcomed everybody to the meeting.

22. DECLARATIONS OF INTEREST

There were no declarations of interest.

23. MINUTES OF THE MEETING OF 13.8.2009

The minutes, which had already been confirmed and adopted by the Council, were signed by the Chairman.

24. MATTERS ARISING FROM THE MINUTES

Minute 20.2, Land at Spixworth Road, adjacent to Lavare Park. Members were pleased to hear that the S106 agreement had been completed. It would be possible to begin to prepare the land in the next few weeks.

25. FINANCE, PAYMENTS AND RECEIPTS, COMPARISON WITH BUDGET

25.1. The attached list of vouchers numbered 279 to 342 with payments totalling £17,676.61 and receipts of £78,492.12 were approved. The comparisons with budget and bank reconciliation were noted. It was AGREED to look at outstanding loans and their interest rates at the next meeting.

26. STAFF PAY AWARD

The award as from 1st April 2009 had been agreed with a 1% increase. This applied to the Clerk and the Groundsman. It was AGREED that this be paid.

27. REVIEW OF THE QUESTIONNAIRE ABOUT THE PARISH PLAN

This had been included as part of a newsletter and had been distributed to every home in the Village. Members were disappointed that only 31 had been completed and returned. The responses were discussed and it was AGREED that the Planning and Property Committee should consider the document and report back to the next meeting.

Aspects of the review were discussed including the branding of the Annual Parish Meeting and how members of the public were involved at Parish Council meetings. It was AGREED to consider these matters again to give residents more opportunity to participate.

28. OUTLINE FOR 2010/2011 BUDGET

Members discussed the general principles of the nature of the next budget. It was AGREED that restraint was necessary and any increase in the precept and fees charged restricted to a rate in line with inflation.

The Planning and Property Committee would consider its requirements with the need to bear these criteria in mind and report back so the Committee could prepare a budget at the November meeting.

29. COMMUNITY ENGAGEMENT POLICY

It was AGREED to adopt the attached policy which was one of the requirements for Quality Parish Status.

30. CHARITY WORKSHOP AND LARGER COUNCILS' MEETING

Members were asked to let the Clerk know as soon as possible if they wished to attend these events. The Clerk would attend.

31. CORRESPONDENCE

The list of correspondence was received.

The Chairman thanked everybody for attending and closed the meeting at 9.00 p.m.

Chairman 12.11.2009