

**OLD CATTON PARISH COUNCIL, MINUTES OF THE MEETING
OF THE PLANNING AND PROPERTY COMMITTEE,
HELD AT 7.00 PM ON MONDAY 11TH AUGUST 2008,
AT THE PAVILION, CHURCH STREET**

PRESENT: Mr B Sabberton-Coe – Chairman
Mr J Arnott Mr B Leggett Mr C Green
Mr D Thompson (from item 21)

APOLOGIES: Mr A Lovett Mrs G Masdin Miss P Wilkin

The Chairman welcomed everybody to the meeting.

17. DECLARATIONS OF INTEREST

Mr B Sabberton-Coe declared his personal interest as a Trustee of the Catton Park Trust and Mr B Leggett declared his personal interest as the immediate neighbour of the land at 36 Garrick Green; as planning applications were to be considered at these sites.

18. MINUTES OF THE MEETING OF 14.7.2008

The minutes of the meeting, which had been circulated, were confirmed, and signed by the Chairman.

19. PLANNING

19.1. The recommendations were made as detailed on the attached list.

20. CHURCH STREET RECREATION GROUND

20.1. Report on S106 funding.

A report detailing funding received and spent, and funding available to be spent was considered. Various ideas had been discussed with Broadland District Council whose approval for projects was required in order to release funding. The ideas approved were discussed. It was AGREED to –

- Buy the informal goal at £2,644.00
- Obtain quotations to replace the old swings at the northern end of the Recreation Ground and safety surface with grass matting
- Obtain quotations to replace the old swings in the under nines play area with new swings to include provision for disabled children, to replace the old horse with a piece of accessible equipment, probably a roundabout with wheelchair access, and to change all the safety surfacing to wetpour
- Earmark a sum of at least 25% of the cost of the new equipment for future maintenance
- Obtain quotations for some adult fitness equipment

The sum available was £49,000.

20.2. Future S106 funds

In the future there would be a sum of about £48,000 available from the development at Parkside Drive which had recently received planning permission. This sum would not be available until the fourth unit was occupied and, therefore, firm plans could not be made for this funding at the present time.

It was AGREED, however, that in principle, an approved project at Catton Park might be funded from some of this money, subject to further consideration when the funding was secure.

20.3. Bowls hut.

Broadland District Council had not agreed that S106 funding could be used for a bowls hut.

20.4. Tennis courts.

The remedial resurfacing works were planned for September.

It was AGREED to apply some fluorescent tape to the post the tennis club had complained about and to buy an additional seat for use in the courts.

Mr D Thompson entered the meeting.

21. LAVARE PARK

21.1. Acquisition of land.

The S106 agreement had yet to be signed. Unfortunately one of the trustees had died and the remaining trustee could not sign until probate had been granted. Therefore the site visit had not taken place.

22. CEMETERY

22.1. Training course.

It was AGREED that the clerk should attend a training course on 11th September if a place was available.

22.2. Roundabout. It was noted that the grass had grown well.

23. CHURCHYARD

23.1. Railings at extension.

Two quotations had been obtained for railings, one in the sum of £2,600 and the second in the sum of £2,141. It was AGREED to place an order with Norvic Fencing for the work costing £2,141. It was also AGREED to pay half the cost of providing matching railings at the side of the new area with the neighbour paying the other half of the cost.

23.2. Gate to Church Hall.

It was noted that this was still in abeyance. The advice of the Vicar and grounds staff about its use would be sought before the matter was considered again.

24. STREET LIGHTING

During the recent bulk clean and change of the lights various defects had been noted. The urgent work had already been put in hand.

There were 5 lights which could no longer be maintained in accordance with Working at Height Regulations which would cost £373.85 each to change by cropping the columns to 4 metres and fitting SGS203 lanterns. It was AGREED that, as there were no funds allowed within the current budget, to make provision to do this work in the next financial year. However, it was AGREED that should any of these lights fail before then, the work would be carried out at the same time as the repair.

25. WORK IN PROGRESS AND FUTURE PROJECTS

The list was reviewed.

26. REGIONAL CONFERENCE 25.9.2008

It was AGREED that members wishing to attend should let the Clerk know as soon as possible.

27. BROADLAND AREA HOUSING AND PLANNING FORUM

It was AGREED that Mr J Arnott and Mr B Sabberton-Coe would attend this event on 24.9.2008.

28. LOCAL GOVERNMENT REORGANISATION

Mr M Vincent and Mr B Palmer had provided a comprehensive report on the meeting they had attended with representatives of the Boundary Committee. The Clerk had attended an officers' meeting with representatives of Norfolk County Council to talk about how the role of parish councils would be affected if the Boundary Committee's preferred option were implemented.

It was AGREED that members needed to learn as much as possible before a response was made to the Boundary Committee and therefore it was AGREED that Mr J Arnott, Mr B Sabberton-Coe, Mr D Thompson and the Clerk would attend a meeting with representatives of Norfolk County Council, called at short notice, at Aylsham Town Hall on 13th August, along with other willing members.

It was hoped that the Council would formulate its response on its preferred option and the role of parish councils at its meeting on 28th August 2008.

29. HIGHWAYS

29.1. Spixworth Road. It was noted that serious speeding continued. The Police had instructed the PCSO to look into safety measures.

30. CORRESPONDENCE

The list of correspondence was received.

31. REPORTS ON OTHER BUSINESS

Wooded area adjacent to Repton House. Mr J Arnott reported that Broadland District Council's tree officer had assured him that access to maintain the tree belt would continue to be available when the site was developed.

The Chairman thanked everybody for attending and closed the meeting at 8.30 pm.

Chairman, 8.9.2008