

OLD CATTON PARISH COUNCIL,
MINUTES OF THE MEETING OF THE FINANCE AND POLICY
COMMITTEE HELD ON THURSDAY 11TH OCTOBER, 2007,
AT 7.30 P.M., AT THE PAVILION, CHURCH STREET

PRESENT: Mrs G Masdin - Chairman
Mrs A Chandler Mr B Palmer Mrs A Riches
Mrs J Williams

APOLOGIES: Mr B Sabberton-Coe Mr D Thompson Mr M Vincent
Miss P Wilkin

The Chairman welcomed everybody to the meeting.

28. DECLARATIONS OF INTEREST

There were no declarations of interest.

29. MINUTES OF THE MEETING OF 13.9.2007

The minutes, which had already been confirmed and adopted by the Council, were signed by the Chairman.

30. MATTERS ARISING

Minute 27. Tree planting in verges. The Planning and Property Committee had yet to discuss this.

31. FINANCE, CHEQUES, PAYMENTS AND RECEIPTS, COMPARISON WITH BUDGET

31.1. The attached list of vouchers numbered 270 to 324, with payments totalling £10,834.72 and receipts of £77,898.08 were approved. The comparison with the budget was noted. The bank reconciliation was noted.

32. BUDGET FOR 2008/9

Guidelines for the budget were discussed. It was agreed to consider a detailed budget at the November meeting. It was AGREED that provision should be made, by restructuring of the reserves, to complete the building of the garage/store at the Recreation Ground. It was AGREED to increase the hourly rate paid to the Recreation Ground Supervisors by 25 pence per hour.

33. REVIEW OF FINANCIAL REGULATIONS

It was AGREED to defer this item as, due to the postal strike, members had not had sufficient time to read the papers before the meeting.

34. HIGHWAYS MATTERS

It was noted that the hedges at the entrance to Oak Lane from Chartwell Road had been cut back, improving visibility. Large quantities of litter had been revealed and it was AGREED to ask Broadland District Council to add Oak Lane to its regular litter picking schedule.

35. CORRESPONDENCE

35.1. The attached list was received and discussed.

36. EXCLUSION OF THE PUBLIC AND PRESS TO CONSIDER A COMPLAINT ABOUT A BENCH AND OTHER MATTERS AT THE CEMETERY

The confidential report of the discussion is attached.

It was AGREED to write to the complainant saying that –

1. The plaque would be cleaned
2. The seat would be re-stained in the dark colour next year when the weather was suitable
3. Although dogs are not allowed in the Cemetery it is impossible to enforce this rule. It is known there are foxes in the area and the excrement seen may have been left by a fox
4. The Cemetery is a public space

It was also AGREED to write to the complainant's son (who had agreed to pay for the installation of the bench) reminding him that the charge of £50 was still outstanding.

It was AGREED that only the decisions minuted above should be in the public domain and that the personal details of the complaint should remain confidential.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.25 p.m.

Chairman, 8.11.2007