

**OLD CATTON PARISH COUNCIL,**  
**MINUTES OF THE MEETING OF THE FINANCE AND POLICY**  
**COMMITTEE HELD ON THURSDAY 8<sup>TH</sup> FEBRUARY, 2007,**  
**AT 7.30 P.M., AT THE PAVILION, CHURCH STREET**

**PRESENT:** Mrs G Masdin – Chairman  
Mrs A Riches            Mr M Vincent            Miss P Wilkin  
Mrs J Williams

**APOLOGIES:** Mrs A Chandler, Mr B Sabberton-Coe

The Chairman welcomed everybody to the meeting.

**50. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**51. MINUTES OF THE MEETING OF 11.1.2007**

The minutes, which had already been confirmed and adopted by the Council, were signed by the Chairman.

**52. MATTERS ARISING FROM THE MINUTES**

Minute 45. It was noted that the section 106 money held by Broadland District Council would be used to pay for the tree works; the sum vired into the budget for major works at the Recreation Ground would be saved for the MUGA and earn interest until it was needed.

**53. FINANCE, CHEQUES, PAYMENTS AND RECEIPTS, COMPARISON WITH BUDGET**

53.1. The attached list of vouchers numbered 483 to 516, with payments totalling £14,909.60 and receipts of £2,820.14 were approved and the comparison with the budget for 2006/7 noted.

**54. FEES AND CHARGES FOR 2006/7**

Following a lengthy discussion the attached list of fees and charges was AGREED and would be recommended to the Council.

**55. REVIEW OF INTERNAL AUDIT REPORT FOR 2005/6**

The outstanding matters were discussed. It was AGREED to delay the review of Standing Orders and Financial Regulations until after the elections in May to give new members the opportunity to familiarise themselves with these documents. It was AGREED to consider a report on balances held at a future meeting.

## **56. GENERATION OF ADDITIONAL INCOME**

Mr M Vincent had asked for this to be discussed and he made some suggestions of ways to generate additional income, some of which had already been dealt with under item 54, fees and charges. They included advertising on bus shelters and notice boards which was felt to be inappropriate, and in the newsletter. It was felt that the overall benefit gained would be insignificant as additional costs would be incurred, however, it was AGREED to consult the Planning and Property Committee about the ideas.

It was suggested that, if and when, the additional land adjacent to Lavare Park became available, the greater part of it be leased to the football club. This would be considered when appropriate.

## **57. CORRESPONDENCE**

57.1. The attached list was received and discussed.

57.2. NCAPTC Spring Seminar on 8<sup>th</sup> March. It was AGREED that Mrs G Masdin, Miss P Wilkin and the Clerk would attend.

57.3. Doctor Warburton had written with his suggestion of the creation of an award for services to the community. It was AGREED to agenda this for discussion at the next meeting.

## **58. ANY OTHER BUSINESS FOR FUTURE DISCUSSION**

58.1. Broadland District Council Play Strategy which was needed to draw money from the Big Lottery for play provision in the district. The Clerk had attended a meeting about this on 7<sup>th</sup> March and asked if she might join a working group to finalise the strategy. AGREED.

58.2. Mr M Vincent suggested that procedures be introduced to allow councillor non-members of a committee to attend and join in the discussion of a particular item of business, but not vote, with the committee Chairman's consent. It was AGREED to agenda this for discussion at the next Finance and Policy Committee meeting.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.07 p.m.

Chairman, 8.3.2007