

**OLD CATTON PARISH COUNCIL,**  
**MINUTES OF THE MEETING OF THE FINANCE AND POLICY**  
**COMMITTEE HELD ON THURSDAY 10<sup>TH</sup> AUGUST, 2006,**  
**AT 7.30 P.M., AT THE PAVILION, CHURCH STREET**

**PRESENT:** Mrs G Masdin – Chairman  
Mrs A Chandler      Mr D Thompson      Mr M Vincent  
Mrs J Williams

**APOLOGIES:** Mrs A Riches      Mr B Sabberton-Coe      Miss P Wilkin

The Chairman welcomed everybody to the meeting.

**18. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**19. MINUTES OF THE MEETING OF 8.6.2006**

The minutes, which had already been confirmed and adopted by the Council, were signed by the Chairman.

**20. MATTERS ARISING FROM THE MINUTES**

Mr M Vincent gave a report of the meeting about Broadland District Council's Core Strategy.

**21. FINANCE, CHEQUES, PAYMENTS AND RECEIPTS, COMPARISON WITH BUDGET**

21.1. The attached list of vouchers numbered 171 to 229, with payments totalling £13,995.05 and receipts of £2280.64 were approved and the comparison with the budget for 2006/7 noted, also the bank reconciliation as at 7.8.2006.

**22. INTERNAL AUDIT REPORT – ACTION PLAN**

Members had considered the full report and discussed aspects of it detail. The Action Plan was discussed and action AGREED as per the attached.

**23. EQUAL OPPORTUNITIES AND ENVIRONMENTAL POLICIES**

The attached policies were AGREED.

## **24. BROADLAND LIFE**

Mr D Thompson and the Clerk updated members with details of the meeting with Mrs Flack held on Monday 7<sup>th</sup> August. It was agreed that Old Catton was fortunate to be chosen for this event. It was hoped that a worthwhile amount would be raised for the planned MUGA by the stalls; the Parish Council would be the licensee and organise the bar. Mrs Flack had sent drafts of her proposed publicity leaflets and poster and suggestions for minor alterations would be made.

## **25. HIGHWAYS MATTERS**

It was noted that the work on the Puffin Crossing at Spixworth road had been delayed. Some of the work would be carried out later in August but the main work would be done during half term holidays in October.

## **26. CORRESPONDENCE**

The attached list was received and discussed.

Members would let the Clerk know if they wished to attend the Regional Conference on 4<sup>th</sup> October or any of the training sessions.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.00 p.m.

Chairman, 12.10.2006