

OLD CATTON PARISH COUNCIL,
MINUTES OF THE MEETING OF THE FINANCE AND POLICY
COMMITTEE HELD ON THURSDAY 8TH JUNE, 2006,
AT 7.30 P.M., AT THE PAVILION, CHURCH STREET

PRESENT: Mrs G Masdin – Chairman
Mrs A Riches Mr D Thompson Mr B Sabberton-Coe
Mr M Vincent Miss P Wilkin Mrs J Williams

APOLOGIES: Mrs A Chandler Mr B Sabberton-Coe

The Chairman welcomed everybody to the meeting.

1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

It was unanimously AGREED to re-elect Mrs G Masdin as Chairman and Mrs A Chandler as Vice Chairman.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING OF 11.5.2006

The minutes, which had already been adopted by the Council, were confirmed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES

There was nothing to report that was not covered by the agenda.

5. FINANCE, CHEQUES, PAYMENTS AND RECEIPTS, COMPARISON WITH BUDGET

5.1. The attached list of vouchers numbered 79 to 139, with payments totalling £16,540.55 and receipts of £175.00 were approved and the comparison with the budget for 2006/7 noted, also the bank reconciliation as at 5.6.2006.

6. STAFF MATTERS

6.1. Appointment of locum clerk. It was AGREED to appoint Mrs R Rose to act as locum clerk, as required, during the Clerk's holidays. It was AGREED to buy a new fax machine and answerphone as it was quite difficult to hear the messages on the old machine.

- 6.2. Appointment of Recreation Ground Supervisors. It was noted that Mr M Wilkin and Mr M Brown had been appointed to 'job share' the vacancy; for a probationary period of three months. Satisfactory references had been obtained and applications for police checks made.

7. IDENTITY BADGES

It was AGREED that identity badges incorporating the Cat on the Barrel logo, and a photograph, on a blue background, should be ordered for members and staff. The badges would be worn at Council meetings and when councillors were representing the Parish Council.

8. CORRESPONDENCE

The attached list was received and discussed.

A request had been made to hold a netball school during the week beginning 31st July, for a total of 27 hours use of the tennis courts and facilities of the Pavilion. This request would be considered by the Planning and Property Committee on 12th June. It was AGREED that the charge should be £250.00.

9. ANY OTHER BUSINESS

Mrs A Riches suggested that consideration be given to adapting the toilets at the Pavilion for use by the disabled and to comply with the Disability Discrimination Act. Mr M Vincent suggested that provision for baby changing should also be considered. Ramps had already been provided to allow wheelchair access to the Pavilion. It was AGREED to ask the Planning and Property Committee to consider inclusion of these items in future plans for the Recreation Ground.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.10 p.m.

Chairman, 13.7.2006