

OLD CATTON PARISH COUNCIL, MINUTES OF THE MEETING
HELD AT 8.10 P.M. ON THURSDAY 26TH MAY 2005
AT THE VILLAGE HALL, CHURCH STREET

PRESENT: Mr D Thompson - Chairman

Mrs A Chandler Mr C Green

Mr D Little Mr A Lovett

Riches Mr B Sabberton-Coe

Wilkin Mrs J Williams

Mr B Leggett Mr K Leggett

Mrs G Masdin Mrs A

Mr M Vincent Miss P

Mr J Arnott – Parish Tree Warden (as from item 9)
 11 members of the public

The Chairman welcomed everybody to the meeting.

1. ELECTION OF CHAIRMAN, VICE CHAIRMAN, COMMITTEES AND REPRESENTATIVES

It was unanimously AGREED to re-elect Mr D Thompson as Chairman and Mrs G Masdin as Vice Chairman. It was AGREED that Committee members and representatives should be as the attached list.

2. DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman signed his Declaration of Acceptance of Office.

3. DECLARATIONS OF INTEREST

Mr K Leggett, Mr B Sabberton-Coe and Mr D Thompson declared their interests in the Catton Park Trust.

4. MINUTES OF THE MEETING OF 28.4.2005

The minutes, which had been circulated, were confirmed as a true record, and signed by the Chairman.

5. REPORTS ON MATTERS ARISING FROM THE MINUTES

Minute 82. It was noted that the meeting with the Parish Plan Focus Group had not taken place, a new date would be arranged.

6. FINANCE AND POLICY COMMITTEE

6.1. Mrs A Chandler PROPOSED the confirmation and adoption of the minutes of the meeting of 12.5.2005. AGREED.

6.2. Payment of staff wages by internet banking. All the members of staff were in favour of being paid via the internet as it would save trips to their banks. It was AGREED to authorise the Clerk to pay staff by internet as from 1st July 2005.

6.3. Receipts and payments. The lists that had already been approved by the Committee were confirmed.

6.4. Delegation of authority during June. It was AGREED to delegate authority to the Finance and Policy Committee during June.

7. ACCOUNTS OF THE YEAR ENDING 31.3.2005

It was PROPOSED by Mrs G Masdin and SECONDED by Mr B Leggett that the Accounts of the year ending 31.3.2005 be approved. AGREED. It was noted that the internal and external audits of those accounts would take place later in the year.

8. PLANNING AND PROPERTY COMMITTEE

8.1. Mr B Sabberton-Coe PROPOSED the confirmation and adoption of the minutes of the meeting of 9.5.2005. AGREED.

8.2. Matters arising. It was noted that Council properties would be visited on 6th June 2005.

9. VILLAGE HALL

Mrs Riches gave her last report as Village Hall representative. She reported on the last Management Committee Meeting when it had been agreed to redecorate the Hall. Mrs Riches reminded the meeting that hirers of the Hall were not allowed to sell alcohol unless a licence was obtained.

10. CATTON PARK

Mr K Leggett reported that the 10 year management plan was being progressed as outlined at the presentation to the public meeting on 14th April. The Broadland District Council Tree Wardens had spent an evening in the Park. There was quite a lot of interest from the local school and special needs schools.

Mr D Thompson referred to the enthusiastic technical help that was being given by Norfolk County Council and Broadland District Council officers whose help in securing Heritage Lottery funding had been invaluable.

11. TREE WARDEN'S REPORT

As Mr Arnott had been unable to attend for the Parish Meeting it was AGREED that he could comment on his written report. It was AGREED that Mr Arnott should submit a further report and recommendations on his proposals for tree planting in the Village.

The Chairman thanked everybody for attending and closed the meeting at 8.45 p.m.

Chairman, 28th July 2005