

**OLD CATTON PARISH COUNCIL,
MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE
HELD ON THURSDAY 10TH MARCH, 2005,
AT 7.15 P.M., AT THE PAVILION, CHURCH STREET**

PRESENT: Mrs G Masdin – Chairman
Mrs A Chandler Mrs A Riches Mr B Sabberton-Coe
Mr D Thompson Mrs J Williams

Mr S Chaplin, Executive Officer and Mr J Page, Vice President, Norfolk
County Association of Parish and Town Councils (NCAPTC)

APOLOGIES: Miss P Wilkin

The Chairman welcomed everybody to the meeting and invited Mr S Chaplin
and Mr Page to tell members about membership of the NCAPTC.
Following their presentation Mr Chaplin and Mr Page left the meeting.

77. MEMBERSHIP OF NCAPTC

Members discussed the question of rejoining the NCAPTC in detail and AGREED to recommend that the Council did not rejoin at the present time but to review the situation in December 2005.

78. DECLARATIONS OF INTEREST

Mr B Sabberton-Coe and Mr D Thompson declared their interests as Trustees of the Catton Park Trust.

79. MINUTES OF THE MEETING OF 10.2.2005

The minutes were confirmed as a true record and signed by the Chairman.

80. FINANCE, CHEQUES, PAYMENTS AND RECEIPTS, COMPARISON WITH BUDGET

80.1. The attached lists of vouchers numbered 514 - 562, with payments totalling £10,636.05 and receipts of £1,803.00, were approved and the comparison with the budget and bank reconciliation noted.

80.2. Cheque mandate and internal audit. It was AGREED to recommend that Mr C Green be authorised to sign cheques and Mrs G Masdin take over the internal audit duty that had previously been carried out by Mr S Dunn.

80.2. Parish Plan. The statement of the costs was noted. The budget had been overspent by £42.42 and this expense would fall on the Parish Council.

81. LOANS FOR STREET LIGHTING AND DRAIN REPLACEMENT

It was PROPOSED by Mr B Sabberton-Coe and SECONDED BY Mr D Thompson that

loan sanction, and then a loan from the Public Works Loans Board should be applied for to finance the cost of the scheme to replace the remaining concrete columns in the Village, and to improve the lighting standard at St Faiths Road, and to replace the drains at the Recreation Ground. AGREED.

82. CATTON PARK

Mr B Sabberton-Coe reported that the next meeting of the Trustees would be held on 23.3.2005. There would be a public meeting at 7.30 p.m. at the Church Hall on 14th April when the consultant would give a presentation. It was AGREED that members would be further briefed after that meeting. There would be a walk around the Park at 3.00 p.m. on Sunday 10th April for anybody who wished to take part.

83. HIGHWAYS MATTERS

Mr Edmunds had replied to the correspondence asking about funds that might have been available to improve the junction of St Faiths Road with Fifers Lane; there was a sum of £12,000 which might be used for such a scheme. It was AGREED to invite Mr Edmunds to attend a meeting to advise how this junction might be improved. Members were also concerned about the junction from Fifers Lane into the road where the new post office was situated.

84. CORRESPONDENCE

The attached list was received and discussed.

85. ANY OTHER BUSINESS

85.1. It was AGREED to hold both the Finance and Policy Committee meeting and the Planning and Property Committee meeting on 11th April so that all members would be able to attend the Catton Park meeting.

85.2. Members were sorry to have lost Mr S Dunn from the Council. It was noted that, if 10 electors had not called for an election before 15th March, the Council would be obliged to co-opt to fill the vacancy. There were no rules as to how this should be arranged; a new member could be formally co-opted at the beginning of the March Council meeting.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.15 p.m.

Chairman, 11.4.2005