

**OLD CATTON PARISH COUNCIL, MINUTES OF THE MEETING  
OF THE PLANNING AND PROPERTY COMMITTEE  
HELD AT 7.00 P.M., ON THURSDAY 15<sup>th</sup> JANUARY, 2004,  
AT THE PAVILION, CHURCH STREET**

**PRESENT:** Chairman: Mr B Sabberton-Coe  
Mr F Colbridge Mr C Green Mr D Little Miss P  
Wilkin

**APOLOGIES:** Mrs A Chandler Mrs G Masdin Mr D Thompson Mr M  
Vincent

The Chairman welcomed everybody to the meeting, members were especially pleased to welcome Mr D Little back after his illness.

### **185. PLANNING APPLICATIONS**

The attached list of planning applications was considered and recommendations made to the Planning Authority, Broadland District Council, as noted.

It was noted that an appeal had been made to the Secretary of State by C A Trott Ltd. for the erection of two flats at the rear of Crome House. The Council had already objected to the planning application and its objections would be considered by the planning inspector.

### **186. DECLARATIONS OF INTEREST**

There were none.

### **187. MINUTES OF THE MEETINGS OF 13.11.2003**

The minutes of 13.11.2003 had been confirmed as a true record, and adopted by the Council, the minutes were signed by the Chairman.

### **188. CHURCH STREET RECREATION GROUND**

188.1. Quotations for work in the kitchen at the Pavilion. Two quotations were considered to replace the work top, sink and water heater in the sums of £600.00 and £820.00. A further quotation to also replace the kitchen units as well as the other work was for £1,240.00. It was AGREED to accept the quotation of £600.00, from Kitchen Make Overs, and to put the work in hand.

188.2. Quotations for fascia and guttering at The Pavilion. Three quotations were considered. One company had recommended the removal and replacement of the soffits as they probably contained asbestos. It was AGREED to ask the other company that had submitted a competitive quotation to revise it to include this element of work and then to consider quotations from the two companies again. It was AGREED, in principle, to carry out the work so that some of it continued into the new financial year when further funds were earmarked.

188.3. Report on security. Following the recent burglary, Crime Prevention Advice had been obtained from P C Sankey (report attached). The recommendations

were considered as follows –

- Provision of a security store. It was estimated that this would cost up to £500.00, the committee would consider quotations at the next meeting.
- Security marking property. This had been done.
- Fitting a secure fire door and frame to the office with a suitable lock. A price would be obtained for the next meeting.
- Control of keys for The Pavilion. A new lock with controlled access to keys had been recommended. This would involve issuing a large number of keys and it was AGREED to bear the suggestion in mind.

#### 188.4. Other matters.

- The spending and remaining budgetary provision were reviewed.
- It was AGREED to buy two new Gopak tables for the Pavilion to replace the old tables that were in a poor condition.
- It was AGREED to remove the damaged sign from the bowls hut but not to replace it at the present time.
- It was noted that the hedges would be cut in February.

### 189. LAVARE PARK

189.1.Flooded area. Members had visited the area and noted a general flooding problem in the area at the corner of the car park near the play area, as well as in the space between the car park and the play area. It was felt that, as well as paving the area where people walked, the creation of a soakaway would be beneficial. It was AGREED to ask a builder to quote for the work but it was noted that there were no funds available at present.

### 190. CEMETERY

It was noted that the dead trees and hedging would be replaced.

### 191. CHURCHYARD

It was AGREED to ask the builder to start work on the repairs to the wall as soon as possible.

### 192. VILLAGE HALL DRIVE

192.1. Lighting. The advice of the Local Councils Advisory Service had been obtained to the effect that it was advisable for the Drive to be lit in some way. The Village Hall Management Committee would be asked for its recommendations after its next meeting on 29.1.2004.

### 193. LODGE FARM AMENITY LAND

193.1. Removal of fencing from play area and adoption of the amenity land. The

fencing around the large play area had been vandalised so badly that it had been necessary for Wimpey to take the play area out of use. Wimpey wished to remove the fencing completely and wanted the Council's approval for this action.

Members were concerned that as the land was laid out it would not be possible to maintain it economically or in compliance with safe working practices. The trees and shrubs were very unsuccessful and the drainage poor.

It was considered that the estimated commuted sum to maintain the land and three play areas for 10 years (c £26,000.00) would be inadequate.

It was AGREED, in principle, that the Council should not be recommended to adopt the amenity land unless its condition changed significantly, and that Broadland District Council should be left to adopt it.

It was also AGREED to inform Wimpey that the decision to remove the fence should rest with Broadland District Council.

#### **194. STREET LIGHTING**

194.1. St Faiths Road. Mr T Edmunds, of Norfolk County Council, had written to apologise that there might not be funds available to improve the lighting at St Faiths Road as the City Council had other priorities. However, he still hoped it would be possible to improve the lighting as it would be beneficial to cyclists and walkers. A plan of the required lighting had been requested and would be considered.

#### **195. OTHER PROPERTY MATTERS**

195.1. Review of insurance cover. A further quotation to carry out the valuations was awaited.

195.2. List of works for 2004/5. It was AGREED to compile a list of works planned to be enable work to be kept under review.

#### **196. HIGHWAYS MATTERS**

196.1. Speeding at Spixworth Road. Norfolk County Council had agreed to provide Vehicle Activated Signs and it was hoped that these would be in use in the near future.

196.2. Telephone kiosk at Spixworth Road. Although this was no longer in use it had not been removed. It was AGREED to ask for its removal and the making good of the path to be expedited.

#### **197. CORRESPONDENCE**

The attached list was noted.

A letter invited members to attend a meeting about Police finances. It was AGREED that Mr C Green would represent the Council.

#### **198. RECREATION GROUNDS COMMITTEE**

The Committee would meet at 7.30 p.m. on Monday 2<sup>nd</sup> February 2004.

There being **no further business** the Chairman thanked everybody for attending and closed the meeting at 8.10 p.m.

Chairman, 12.02.2004