

**OLD CATTON PARISH COUNCIL, MINUTES OF THE MEETING  
OF THE PLANNING AND PROPERTY COMMITTEE  
HELD AT 7.00 P.M., ON MONDAY 12<sup>th</sup> JULY, 2004,  
AT THE PAVILION, CHURCH STREET**

**PRESENT:** Mr C Green                      Mr B Leggett                      Mr K Leggett  
                 Mr D Little                      Mrs G Masdin                      Mr B Sabberton-Coe  
                 Mr D Thompson                      Mr M Vincent

**APOLOGIES:** Miss P Wilkin

The Chairman welcomed everybody to the meeting,

**1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

It was unanimously AGREED to elect Mr B Sabberton-Coe as Chairman and Mr M Vincent as Vice Chairman.

**2. DECLARATIONS OF INTEREST**

Mr D Thompson and Mr K Leggett declared their interests as members of the Planning Committee at Broadland District Council, they would not take part in discussion of planning applications.

Mr K Leggett, Mrs G Masdin and Mr B Sabberton-Coe declared their interests as supporters of the Old Catton Cricket Club.

**3. PLANNING APPLICATIONS**

The attached list of planning applications was considered and recommendations made to the Planning Authority, Broadland District Council, as noted.

**4. REPORTS ON MATTERS ARISING FROM THE MINUTES OF 13.05.2004**

The minutes of 13.5.2004 had been confirmed as a true record, and adopted by the Council; the minutes were signed by the Chairman.

**5. CRICKET SIGHT SCREEN**

The Cricket Club had written to ask permission to use and store a collapsible wooden sight screen at the Recreation Ground during the cricket season; it would be taken to pieces and stored after each match and removed when the season ended.

The request was AGREED, in principle, subject to agreement about secure storage after each match and removal during the winter months.

**6. REVIEW OF WORK CARRIED OUT AND OUTSTANDING**

A list of work was considered and it was AGREED to visit areas of concern at 7.00 p.m. on Monday 26<sup>th</sup> July 2004.

6.1. Cemetery. The entrance was in a poor condition; it was muddy and the fencing

- was in a bad state of repair. Provision had been made in the budget to replace the fencing with metal railing. It was AGREED to visit the Cemetery to consider ways of doing this.
- 6.2. Churchyard wall. The work to repair the wall had begun and the builder had reported that the wall was actually in a worse condition than he had anticipated; it was expected that the cost of the work would increase. It was AGREED to authorise Mr D Thompson to instruct the builder and to seek additional grant aid from Broadland District Council.
- 6.3. Churchyard trees and side wall. It was AGREED to look at what work was needed when the Churchyard was visited by the Committee.
- 6.4. Church Street Recreation Ground , Drains. It was AGREED to order a camera survey of the whole drain system to determine where problems arose and, if justified, to make an insurance claim. The cost would be £190.00 for the first two hours and an additional £80.00 per hour for each subsequent hour.
- 6.5. Office Door. This had not yet been organised, due to pressure of work. It was AGREED to seek quotations for the whole job, rather than use the handyman, in order to progress the work speedily. The Clerk was authorised to accept a quotation in line with the amount budgeted.
- 6.6. Seat in play area. Authority had already been given to order a bench. However, the supplier's charge to install was high. It was AGREED to order the bench and use local labour to install it. \_
- 6.7. Multi purpose training area. It was noted that grant applications could not be made without the co-operation of the Junior Football Club and the Club achieving Charter Status. The matter would be emphasised at the next Recreation Ground Committee meeting.
- 6.8. Church Street Recreation Ground, wooded area. The idea of making better use of the area by clearing a path and surveying and putting all the trees into good order had already been agreed in principle for the future. It was AGREED to ask James Oxbury to quote to carry out a survey and to ask Broadland District Council if it would grant aid such a survey or advise about other sources of funding.
- 6.9. Lavare Park. The sand pits in the enclosed area had all been filled and the filling of the pits of the swings outside the enclosure was awaited. The problem with the plumbing would be attended too in the near future. The land drainage problem could not be addressed in the current financial year due to lack of funds.
- 6.10. Street lighting at St Faiths Road. The consultant asked to quote to advise had declined to do so. It was hoped that Norfolk County Council would give some technical advice about how to improve the lighting. It was AGREED to consider meeting the cost of the scheme from loan, with the Council's agreement.
- 6.11. Lighting at The Warren. It was AGREED that if it was decided to obtain a loan for the scheme at St Faiths Road a scheme to replace the remaining concrete columns at The Warren and other areas at the same time.
- 6.12. Village Hall Drive. It was AGREED to negotiate with the owners of the neighbouring property to seek to use their wall to position a light, to be controlled by a time clock.

Mr B Leggett's offer to paint the gates was gratefully accepted. The Council's insurer's would be asked to make sure the necessary cover was in place.

- 6.13. Notice Boards. It was AGREED to look at these on 26<sup>th</sup> July. It was also AGREED that any new notice boards should be of the same style, colour and lettering.

## 7. APPLICATION FOR A MEMORIAL AT THE CEMETERY

An outline application was considered for a memorial of a slightly unusual design. The design included the use of colour and photographs of the family dogs. It was AGREED that photographs of animals were not appropriate, although engravings on the stone would be acceptable. Members were concerned about the durability of the coloured areas but had no objection in principle; it was AGREED to check the specification for the colouring. It was noted that the family also wished to provide a bench and had agreed the design to conform to the design agreed as the standard.

## 8. HIGHWAY MATTERS

- 8.1. It was noted that Oak Lane had been resurfaced.
- 8.2. Speeding and the positions of the VASs was discussed; it was generally agreed that speeding had not abated. It was AGREED to ask a) when the pedestrian crossing would be installed, and b) for surveys of speed to be undertaken. After the surveys a meeting would be requested with a representative of Norfolk County Council department of Planning and Transportation.

## 9. CORRESPONDENCE

The attached list was noted.

## 10. ANY OTHER BUSINESS

- 10.1. It was AGREED to invite Mr M Derbyshire, of Broadland District Council, to come to a meeting to explain the considerations that affected planning applications.
- 10.2. It was AGREED to attempt, again, to expedite the removal of the disused telephone box at Spixworth Road.

There being **no further business** the Chairman thanked everybody for attending and closed the meeting at 8.55 p.m.

Chairman 9<sup>th</sup> August 2004