

**OLD CATTON PARISH COUNCIL, MINUTES OF THE MEETING
OF THE PLANNING AND PROPERTY COMMITTEE
HELD AT 7.00 P.M., ON THURSDAY 12th FEBRUARY, 2004,
AT THE PAVILION, CHURCH STREET**

PRESENT: Chairman: Mr B Sabberton-Coe
Mr C Green Mr D Little Miss P Wilkin
Mr D Thompson

APOLOGIES: Mrs G Masdin Mr M Vincent

The Chairman welcomed everybody to the meeting,

199. PLANNING APPLICATIONS

199.1. The attached list of planning applications was considered and recommendations made to the Planning Authority, Broadland District Council, as noted.

199.2. It was noted that an application would be heard to transfer the licence for the premises at 8-10 Dixons Fold to the proprietor.

200. DECLARATIONS OF INTEREST

There were none.

201. MINUTES OF THE MEETINGS OF 15.1.2004

The minutes of 15.1.2004 had been confirmed as a true record, and adopted by the Council, the minutes were signed by the Chairman.

202. CHURCH STREET RECREATION GROUND

202.1. Quotations for fascias, guttering and soffits. A quotation to include soffits was awaited. It was AGREED to defer a decision until two comparable quotations were available.

202.2. Security, secure tool storage cabinet. A quotation to make a suitable cabinet had been obtained from D N Fabrications in the sum of £210.00. It was AGREED to accept this quotation subject to confirmation that it would be designed for use with close shackled padlocks and the specification approved by the police.

202.3. Office door. It was AGREED that the materials would be ordered by the Council and the work carried out by the handyman.

202.4. Damage to trees. Some damage had been sustained by an oak tree in the woods. It was AGREED to attend to this as a matter of urgency but to ask Broadland District Council if there was any chance of a grant towards the work.

202.5. Electrical testing. The electrical testing was due and a quotation had been

obtained from Rodney J Cushing to carry out the work in the sum of £170.00. It was AGREED to accept the quotation and put the work in hand.

202.6. Heating of the Pavilion. A recommendation and quotation had been obtained for the most cost effective way to heat the meeting room. Two of the four old high level heaters did not work and could not be repaired. The building had been insulated and double glazed and had the benefit of cheap electricity at night. Three storage heaters had been recommended at a cost of £845.00, this was AGREED.

202.7. Tables. Since the last meeting the football club had provided two non matching tables that had been gratefully received. It was AGREED to buy just one new table to match the existing tables.

202.8. Driveway. It was AGREED to obtain quotations to deal with the low areas adjacent to the 'chevron' hump in the entrance to the Recreation Ground.

202.9. Tennis net. It was AGREED to buy a new tennis net before the summer season began.

203. LAVARE PARK

203.1.Flooded area. It was AGREED to obtain professional advice about how best to deal with the problem.

204. CEMETERY AND CHURCHYARD

204.1. Memorial safety. It was three years since the memorials had been tested and it was AGREED that they should be re-tested. It was AGREED to ask Woods Memorials to quote for the job.

204.2. Churchyard. Members were unhappy about the lack of the gate from the Church hall into the Churchyard but noted that funds were not available to provide a new gate. It was AGREED to find out if the Parochial Church Council was also concerned. It was AGREED to ask the Community Service Unit to paint the railings around some of the graves.

205. VILLAGE HALL DRIVE

205.1. Lighting. The Village Hall Management Committee had met and asked that the Drive be lit by way of an approved bulkhead fitting to be fixed on the garden wall of 3 Hall Drive and powered from that house, with the agreement of the owners. The Council would pay for the light and its installation and pay the land owners an agreed fee for electricity each year. This suggestion was AGREED.

206. STREET LIGHTING

206.1. St Faiths Road. Nothing had been heard from Norfolk County Council.

207. OTHER PROPERTY MATTERS

207.1. Review of insurance cover. Plans of the buildings had been located and it was hoped to have a valuation soon. It was AGREED to review all the insurance cover and update it as necessary.

208. HIGHWAYS MATTERS

208.1. Speeding at Spixworth Road, Vehicle Activated Signs (VAS). Norfolk County Council had given details of the sites for the VAS, which would be installed during February. The sites were 20 metres south of Colkett Drive and 20 metres north of Proctor Road. Members were concerned about the part of Spixworth Road near the War Memorial and it was AGREED to ask Norfolk County Council if another VAS could be provided there.

208.2. Cutting highways grass verges. Negotiations were taking place with Norfolk County Council about cutting either side of the cycle track, up to the Village boundary. Members AGREED that the Council should also deal with the area between the trees where the track ran behind the trees, if Norfolk County Council would agree and pay for the work.

209. CORRESPONDENCE

209.1. The attached list was noted.

209.2. Seminar on Risk Assessment, 14th April 2004. It was AGREED that the Clerk should attend.

209.3. NCAPTC, Spring Seminar on 16th March 2004. Members were advised to let the Clerk know if they wished to attend.

209.4. Crime Conference, 2nd March 2004. it was AGREED that Mr C Green and the Clerk would represent the Council.

210. ANY OTHER BUSINESS

210.1. Mr C Green reported on the meeting he had attended at Police Headquarters to discuss Police Funding.

210.2. Members discussed the latest report from the Catton Park Steering Group and noted that Broadland District Council had agreed to provide some funding for the project.

210.3. Newsletter. Members were asked for any suggestions for inclusion in the next newsletter.

There being **no further business** the Chairman thanked everybody for attending and closed the meeting at 8.40 p.m.

Chairman, 12.02.2004