

**OLD CATTON PARISH COUNCIL, MINUTES OF THE MEETING
OF THE PLANNING AND PROPERTY COMMITTEE
HELD AT 7.00 P.M., ON MONDAY 8th NOVEMBER, 2004,
AT THE PAVILION, CHURCH STREET**

PRESENT: Mr B Sabberton-Coe – Chairman
Mr C Green Miss P Wilkin

APOLOGIES: Mr B Leggett Mr D Little Mrs G Masdin
Mr D Thompson

The Chairman welcomed everybody to the meeting.

38. DECLARATIONS OF INTEREST

There were no declarations of interest.

39. PLANNING APPLICATIONS

The attached list of planning applications was considered and recommendations made to the Planning Authority, Broadland District Council, as noted.

40. MINUTES OF THE MEETING OF 11.10.2004

The minutes had already been confirmed and adopted at the Council meeting. The Chairman signed the minutes.

41. CHURCH STREET RECREATION GROUND

41.1. Drains. Although four contractors had been asked to quote for a new drainage system, to date, no quotations had been forthcoming. In order to apply for a grant from WREN three quotations were required. An application had to be made by 19th November. It was AGREED to chase the contractors and to ask others. If necessary the grant application would be submitted for the next 'round' in three months time.

The Musical Keys had booked approved portaloos for their fete in May.

The Junior Football Club was very unhappy about the need for portaloos and had suggested that the Council contribute to the cost.

41.2. Gate to Garrick Green. The residents near the gate and path had been experiencing troubles with youths and the fence adjoining the gate had been demolished twice. The Recreation Ground gate had recently been repaired.

It was AGREED to fix some barbed wire on the top of the gate to see if this helped; if it was successful a more permanent measure would be considered.

It was also AGREED to ask the Junior Football Club to keep the main gates locked when they were training in the evening to keep youths out of the Recreation Ground at night.

Although the Police had already been involved it was AGREED to write and formally ask for a stronger police presence in the evening.

42. BREAK IN AT LAVARE PARK AND THE CHURCHYARD

It was noted that a mower and strimmer had been stolen from the Churchyard. The replacements were being kept at the Recreation Ground until insurance cover for storage at the Churchyard had been arranged.

At Lavare Park a plastic window had been burned to gain access; the window frame and blind were damaged and the tea urn stolen. The window had been boarded up pending repair.

43. REVIEW OF WORK OUTSTANDING AND BUDGETARY REQUIREMENTS

The attached list was reviewed along with consideration of funding for work in 2005/6.

It was AGREED to replace the defective lighting in the meeting room at the Pavilion at a cost of £116.00.

It was AGREED that the new drainage system was a priority; an amount should be allowed in the budget to match the hoped for grant funding. If the grant application was refused it was suggested that a loan be raised and the sum allowed used for debt charges.

It was AGREED to ask the Finance and Policy Committee to consider allowing the use of unbudgeted for additional income from burials to be used for the project for a new entrance fence, gate and improved parking during the current financial year, rather than allowing anything in the 2005/6 budget.

It was AGREED to ask that the budget for purchase of plant and machinery remain at £3,000 for 2005/6.

Completion of the building of the garage at the Recreation Ground was discussed. Planning permission had been obtained for a very large building and only half of it had been built. If the building was completed the old tractor shed could be used by the football and cricket clubs to store their equipment. It was AGREED to obtain an idea of the cost before further consideration.

43. CHURCHYARD AND CEMETERY

The memorials had been tested by Woods Memorials and many had been found to be in need of attention. It was AGREED to write to all the relatives that could be traced asking them to repair the memorials.

Members were very concerned about this and it was AGREED to consider alternative kinds of headstones for the future.

It was noted that a further section of the cemetery would be needed in the next year or so; it was AGREED that consideration be given to provision of some larger plots.

44. HIGHWAY MATTERS

It was AGREED to also invite Inspector Anderson to the next Council meeting, which would be attended by a Traffic Engineer from Norfolk County Council to discuss the problems with speeding in the Village.

45. CORRESPONDENCE

The Old Catton Cricket Club had sent a long letter outlining their need for, and

problems with storing, a site screen. Although only a part of the screen was at the Recreation Ground the Club asked for storage for all of it. The Club also asked if they might be allowed to site their own storage shed at the Recreation Ground. It was AGREED to reply and say that the sections of the sight screen that were already here need not be removed this winter, and that the Council would be looking into the possibility of creating more storage space in the future, when the matter would be reconsidered. The letter had also mentioned the loss of a tarpaulin used to cover its roller; this had blown away during gales.

45. ANY OTHER BUSINESS

Newsletter. It was AGREED to produce a Newsletter for distribution before Christmas.

There being **no further business** the Chairman thanked everybody for attending and closed the meeting at 8.30 p.m.

Chairman 13th December 2004