

**OLD CATTON PARISH COUNCIL,**  
**MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE**  
**HELD ON THURSDAY 6<sup>th</sup> MAY, 2004,**  
**AT 7.30 P.M., AT THE PAVILION, CHURCH STREET**

**PRESENT:** Mrs G Masdin – Chairman  
Mr K Leggett Mrs P Mattocks Mrs A Riches

**APOLOGIES:** Mr S Dunn Mr B Sabberton-Coe  
Mr D Thompson Miss P Wilkin

The Chairman welcomed everybody to the meeting.

**214. DECLARATIONS OF INTEREST**

Mr K Leggett declared his interest as Project Manager of the Catton Park Steering Group and tenant of Buttercup Meadow.

**215. MINUTES OF THE MEETING OF 1.04.2004**

The minutes, which had already been adopted by the Council, were signed by the Chairman.

**216. MATTERS ARISING**

Parish Plan. It was noted that 651 questionnaires had been returned.

**217. CHEQUES, PAYMENTS AND RECEIPTS, COMPARISON WITH BUDGET AND BANK RECONCILIATION**

217.1. The attached lists of vouchers numbered 1 to 43, with payments totalling £11,410.86 and receipts of £2415.00, were approved and the comparison with the budget noted.

217.2. Subscription to NCAPTC. It was AGREED to delay paying until questions about the benefit of membership, the method of calculating the subscription, and the proportion paid to NALC had been answered and discussed at the next meeting.

**218. REVIEW OF FINANCES AT 31.03.2004**

The accounts of the year were almost complete and would be presented to the next Council meeting, as well as the Annual Parish Meeting.

It was AGREED to carry forward into the 2004/5 financial year the attached list of unspent revenue balances.

**219. HIGHWAYS**

Junction of Fifers Lane with St Faiths Road. When the Council had reviewed this it had not been known if Norfolk County Council was actually holding funds for work at the junction. Although the question had been put to Norfolk County Council a reply was still awaited. It was AGREED to remind Norfolk County Council.

## **220. CATTON PARK**

There was nothing to report; the results of the grant applications would not be known until the autumn.

## **221. ENVIRONMENT DAY 5.06.2004**

Mrs P Mattocks was disappointed that there had been no response to the feature in the Newsletter but she was prepared for the day and Mr M Davies, of the Norwich Fringe project, would be contacting the local schools to encourage their interest.

It was AGREED that the Council should site some bird boxes at the Church Street Recreation Ground with suitable publicity. It was AGREED to allow up to £30.00 to pay for the boxes.

Members were very appreciative of all the work that Mrs P Mattocks had put in to organise the initiative.

## **222. VILLAGE HALL**

The minutes of the recent Management Committee meeting were noted.

## **223. CORRESPONDENCE**

223.1. The attached list was received and discussed.

223.1. It was AGREED to pledge a contribution of £20.00 to a local schoolboy's World Challenge expedition to Thailand; it was hoped that he would report on the trip on his return.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.55 p.m.

Chairman, 3.6.2004