

PRESENT: Chairman: Mr B Sabberton-Coe
Mr F Colbridge Mr C Green Mr D Little
Mr M Vincent Miss P Wilkin

At 7.30 p.m. Mrs G Masdin Mr D Thompson

APOLOGIES: Mr S Dunn

The Chairman welcomed everybody to the meeting.

83. PLANNING APPLICATIONS

The attached list of planning applications was considered and recommendations made to the Planning Authority, Broadland District Council, as noted.

It was noted that the plans would be on view during the day of the meeting.

84. DECLARATIONS OF INTEREST

There were no declarations of interest.

85. MINUTES OF THE MEETING OF 13.03.2003

The minutes had been confirmed and adopted by the Council were signed by the Chairman.

86. CHURCH STREET RECREATION GROUND

86.1. Maintenance and work for 2003/4. The list of ongoing and planned work was considered. It was AGREED that quotations should be obtained to replace the fascia, soffits and guttering at the Pavilion and to renew the damaged section of the foul drain.

86.2. Hard training area. The Tennis Club's request that this area be marked for tennis when it was resurfaced was noted. As the project was dependant on funding from the development by Sabberton Builders at St Faiths Road which was not progressing very quickly, it was AGREED to defer discussion about how the area should be marked for the time being.

87. LAVARE PARK

87.1. Graffiti on the pavilion. It was AGREED that this should be removed by the contractor who had quoted a price of about £200.00, depending on how difficult the work was.

87.2. Damage to fence at play area. The northern section of the fence that had been damaged had been repaired and damaged again.

87.3. Flooring in the pavilion. It was AGREED to obtain expert advice about painting or treating the floor.

88. LODGE FARM AMENITY LAND

Wimpey Homes had not replied or carried out any of the work requested. It was AGREED to remind Wimpey.

Residents had asked the local Member of Parliament, Doctor Gibson, to meet them to discuss their problems with the amenity land. A planning officer from Broadland District Council had

attended, but, unfortunately the Council had not been invited. The question of litter bins had been discussed and Broadland District Council would be asked to deal with the request. The land had not been adopted and was still Wimpey's responsibility.

89. CEMETERY

- 89.1. List of approved masons. It was AGREED to obtain a list of members of the National Association of Memorial Masons (NAMM) before considering an approved list.
- 89.2. Site visit. It was AGREED that the Committee would visit the Cemetery and Churchyard at 7.00 p.m. on Monday 12th May, meeting at the Cemetery. Members would consider how to improve the pedestrian access and also to think about suitable memorial seats and new flower or shrub beds.
- 89.3. Memorial seat. A bereaved family wished to donate a seat. This was AGREED subject to the exact position being chosen. For the future it was AGREED that a policy for such memorials should be agreed upon and included in the list of rules in order to keep up the standard of quality and uniformity of the Cemetery.

90. CHURCHYARD

- 90.1. Gate to Church Street. The Diocesan Advisory Committee (DAC) had recommended for faculty. An application had to be made for this, the fee was £172.48. It was AGREED to make the application.
- 90.2. Dangerous memorials. The DAC had declined to recommend removal of the memorials although an application for a faculty could still be made. It was AGREED to investigate the possibility of laying these memorials flat into the grass in order to save the cost of the faculty and the problems of re siting the memorials at the edge of the Churchyard.
- 90.3. Gate to Churchyard from the Church Hall. The Diocesan Office had advised that, if the gates were to be changed to steel, rather than replaced with wooden gates, a faculty application, accompanied by an architectural quality drawing, should be made. It was AGREED to obtain a quotation for wooden gates before making a decision.
- 90.4. Wall, to Church Street. It was AGREED to ask another builder, as well as Mr Watts, to give an indication of the extent of the problem and the cost of re – pointing the flint wall to Church Street.
- 90.5. Burials in the Churchyard. There should not be any burials in the Churchyard with the exception of reserved plots or where relatives were buried together and provision had been made for this. The burial of cremated remains was allowed. Babies had been buried for compassionate reasons. It was AGREED to write to the Vicar expressing the Council's concern about new burials.

90. CHURCHYARD (continued)

- 90.6. Work by the Community Service Unit. The Unit had been working in the Churchyard for 9 days and had cleared the areas where rubbish had been piled and covered with soil, using the sieved soil to level low areas. Five tonnes of soil had been purchased and two skips used to take away the rubbish. The cost of the skips and soil was £250.00, and a bag of grass seed had been used. It was AGREED to write to the Parochial Church Council suggesting that it might consider making a contribution to the improvements by gravelling the path through the Churchyard.

91. BUS SHELTERS

Fresh graffiti had been cleaned off the shelter.

92. WAR MEMORIAL

The Royal British Legion wished to enter the Memorial for an award in the 'Most Improved' category of a competition taking place in May. Another matter raised by the RBL would be agenda'd for the next meeting.

It was AGREED to enter the Memorial for an Enhancement Award in the competition run by Broadland District Council.

93. HIGHWAYS MATTERS

93.1. Traffic calming. The results of the Safety Audit were awaited. Mr J Arnott had surveyed the scheme and supplied a list of queries that had been sent to the consultants that designed the scheme.

93.2. Junction of White Woman Lane, Spixworth Road and Lodge Lane. Norfolk County Council's proposals to upgrade the pedestrian facilities at the crossing were noted.

94. ANY OTHER BUSINESS

Newsletter. The newsletter had been delivered successfully and in good time by the Council's supervisory staff. Comments received to date had been favourable.

There being **no further business** the Chairman thanked everybody for attending and closed the meeting at 8.55 p.m..

Chairman, 8.5.2003