

**OLD CATTON PARISH COUNCIL, MINUTES OF THE MEETING
OF THE PLANNING AND PROPERTY COMMITTEE
HELD AT 7.30 P.M., ON THURSDAY 13TH FEBRUARY, 2003,
AT THE PAVILION, CHURCH STREET**

PRESENT: Chairman: Mr B Sabberton-Coe
Mr S Dunn Mr C Green Mr D Little Mrs G Masdin
Mr D Thompson Mr M Vincent Miss P Wilkin

APOLOGIES: Mr F Colbridge

The Chairman welcomed everybody to the meeting.

62. DECLARATIONS OF INTEREST

All the Councillors declared a personal interest in planning application 30072, as they knew the applicant. Mr B Sabberton-Coe declared a prejudicial interest as he was a personal friend of the applicant and Miss P Wilkin declared a prejudicial interest as she was the applicant.

63. MINUTES OF THE MEETING OF 9.01.2003

The minutes had been confirmed and adopted by the Council were signed by the Chairman.

64. CHURCH STREET RECREATION GROUND

64.1. Roof of the old tractor shed. The roof had again been damaged by vandals and was in urgent need of re – roofing in order to make the shed safe and watertight. Two quotations had been obtained in the sums of £1,330 and £745 and a third was awaited. It was AGREED that the work should be done as soon as possible and the Chairman and Clerk were authorised to accept the lowest quotation.

64.2. Review of remaining funds. Details of expenditure to date at the Church Street Recreation Ground and Lavare Park had been considered by the Finance and Policy Committee. As the budget for Lavare Park was considerably underspent, and there was a need for additional funding for Church Street, the Finance and Policy Committee had agreed that £600.00 should be vired from Lavare Park to Church Street. This would allow the roof repairs to be carried out as well as the works for which orders had already been given. It was also AGREED that the blinds for the meeting room should be ordered from the lowest tenderer, UK Blinds, the cost would be £251.07. It was AGREED that the colour of the blinds should be pale green.

64.3. Tree adjacent to the tennis courts. The tennis club had asked, at Recreation Grounds Committee, if this tree could be removed as it cast shadow and matter on the courts making a slippery area. It was AGREED that members would look at the tree before the next meeting.

65. LAVARE PARK

65.1. Fencing at play area. This work had been completed.

65.2. Roller shutter door. The door had been damaged and repairs were awaited.

66. LODGE FARM AMENITY LAND

A site visit had taken place and Wimpey's request to change some aspects had been rejected as they would compromise the safety of children playing on the land. It had been noted that some of the gradients were steeper than shown on the plans and were not capable of being cut properly and that there were drainage problems in some areas. Bollards blocking access for wheelchairs were not acceptable and better surfacing was required on an area of pathway.

The small play areas, which had been in use for some time, were inspected and it was noted that the fencing was of very poor quality and was already broken in places. The nails were rusting. The safety surfacing in one area was badly damaged. There were manhole covers in both areas and Wimpey had been asked about safety issues connected with them.

These were all matters that Broadland District Council would address with Wimpey, but, as the Parish Council would be adopting the land, it was important that it should continue to be fully consulted.

67. CEMETERY

67.1. Unauthorised memorial. It was noted that the memorial had been removed and an application for a memorial that complied with the rules submitted and approved.

67.2. Sign displaying rules. The sign had been ordered and would fit into one of the openings in the lych gate.

68. CHURCHYARD

68.1. Gate to Churchyard. An estimate of the cost of a wrought iron gate was £345.00. The Diocesan Office had been asked if a faculty was needed to replace this gate. Subject to this approval it was AGREED to go ahead with the new gate.

68.2. Dangerous memorials. It was AGREED to apply for a faculty to remove these. This would involve photographing each memorial and supplying a plan of their positions.

68.3. Wall, to Church Street. It was AGREED to visit the Churchyard and look at the wall, as well as the remainder of the Churchyard.

69. HIGHWAYS MATTERS

69.1. Street lighting. It was noted that light number 1 in Church Street was still out despite numerous reminders to 24Seven..

69.2. Junction of Fifers Lane with St Faiths Road. Mott MacDonald had suggested that the old finger post should not be replaced as it was unnecessary and added to clutter on the verge. This advice was accepted.

It was noted that three bollards had been placed outside 210 St Faiths Road. It was AGREED to write and suggest that further bollards were needed outside 208 St Faiths Road.

69.3. NATS meeting on 27th February. It was AGREED that Mr S Dunn would attend.

70. NCAPTC, SRING SEMINAR 26TH MARCH

It was AGREED that Mr S Dunn, Mrs G Masdin, Mrs A Riches and Miss P Wilkin would attend, along with the Clerk.

71. NEWSLETTER

It was AGREED that a Newsletter should be produced by the end of March. Topics would include reference to improving the Village generally, and specifically the progress already made with the War Memorial and bus shelter. Mr K Leggett would be asked to give a report on Catton Park. It was hoped that news of a new recreational bowls facility could be included.

72. PLANNING APPLICATIONS

Mr S Dunn and Mr D Thompson left the meeting before the planning applications were discussed. Mr B Sabberton-Coe and Miss P Wilkin left the room while application 30072 was discussed.

The applications were considered and recommendations to the Planning Authority made, as noted on the attached list.

There being **no further business** the Chairman thanked everybody for attending and closed the meeting at 9.25 p.m..

Chairman, 13.3.2003