

OLD CATTON PARISH COUNCIL,
MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE
HELD ON THURSDAY 4TH DECEMBER, 2003,
AT 7.30 P.M., AT THE PAVILION, CHURCH STREET

PRESENT: Mrs G Masdin – Chairman
Mr K Leggett Mrs A Riches Mr D Thompson

APOLOGIES: Mr B Sabberton-Coe Miss P Wilkin

The Chairman welcomed everybody to the meeting.

157. DECLARATIONS OF INTEREST

Mr K Leggett declared his personal interest as project manager of the Catton Park Steering Group and tenant of Buttercup Meadow.

158. MINUTES OF THE MEETING OF 6.11.2003

The minutes had been confirmed as a true record and adopted by the Council. The Chairman signed the minutes.

159. MATTERS ARISING FROM THE MINUTES

Minute 153. Community Policing. An acknowledgement had been received.

160. CHEQUES, PAYMENTS AND RECEIPTS AND COMPARISON WITH BUDGET

160.1. The attached lists of vouchers numbered 411 to 466, with payments totalling £13,811.08 and receipts of £1,864.82, were approved and the comparison with the budget and the bank reconciliation and list of unrepresented cheques for the current account noted, also the reconciliation for the Business Premium and Business Reserve Accounts.

161. BUDGET FOR 2004/5

The Council had agreed a precept of £107,000.00, as recommended by the Committee. The detailed breakdown of that sum was AGREED.

162. FEES AND CHARGES FOR 2004/5

The fees and charges were AGREED as per the attached schedule. The fees were mainly in line with inflation with the following exceptions –

- Cricket, this would be increased to £850.00 for the season as a further stage in making the charges for each group comparable, bearing in mind the extent of use.
- Thoroughbreds Netball, this was increased, pro rata, as there would be 6 teams instead of 5.

Fees and charges (continued)

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- Junior Football Club, this was increased to £180.00 per team to incorporate the additional costs of maintaining the pitches that had been paid as a lump sum in the current year.
- Senior Football Club, if the Council agreed to allow a senior club to play again in 2004/5 the charge would be double that for the junior teams.
- It was AGREED not to charge for the burial of stillborn babies and children under 6 years.

163. PARISH PLAN

The meeting held on 2nd December had been very enthusiastic and encouraging. A sub group to suggest the questions to be used in the Questionnaire would meet on 5th January 2004 and the full group would meet on 12th January 2004.

It was AGREED that the Questionnaire could be delivered with the newsletter in early Spring.

164. VILLAGE HALL

The final account for the building of the new toilets had been received and a preliminary summary of the accounts of the project indicated the probability of a healthy balance in hand when all the bills had been paid.

165. CATTON PARK

A confidential copy of the draft Summary of the Catton Park Conservation Management Plan was provided for members at the meeting and would be delivered to the other members the next day. Mr K Leggett went through the details and answered questions.

The meeting was concerned about the short time available to respond.

166. HIGHWAYS

166.1. Siting of Vehicle Activated Signs at Spixworth Road. Norfolk County Council had asked for the Council's preference for general locations; one should be for northbound drivers towards the southern end of the road near Oak Lane and the other for southbound drivers at the northern end nearer Lodge Lane. It was suggested that one should be near Colkett Drive and the other opposite the allotments at the northern end of the wide verge.

166.2. Review of the junction of St Faiths Road with Fifers Lane. The view of the Council when the matter had been discussed before was that a mini roundabout would attract additional traffic to the junction and therefore was not desirable. However, it had been agreed to review the need, or not, for a mini roundabout after the effects of the traffic calming had been experienced. It was AGREED, firstly, to enquire of Norfolk County Council if funds were still available for such a scheme before its merits were discussed.

166.3. Request for double yellow lines at the junction of Lodge Lane with Wrenningham Road. It was AGREED to support this request.

167. CORRESPONDENCE

167.1. The attached list was received and discussed.

167.2. Request for donation by Victim Support Norfolk. It was AGREED to give £20.00.

168. ANY OTHER BUSINESS

It was AGREED to consider disciplinary, grievance and complaints procedures in the new year.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 10.08 p.m.

Chairman, 8.01.2003.