

**OLD CATTON PARISH COUNCIL,**  
**MINUTES OF THE MEETING OF THE FINANCE AND POLICY**  
**COMMITTEE HELD AT 7.30 P.M., ON THURSDAY 3<sup>RD</sup> APRIL, 2003,**  
**AT THE PAVILION, CHURCH STREET**

**PRESENT:** Mrs G Masdin - Chairman  
Mrs P Mattocks            Mrs A Riches            Mr R Streeter  
Mr D Thompson

**APOLOGIES:** Mr K Leggett Mr B Sabberton-Coe

The Chairman welcomed everybody to the meeting.

**72. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**73. MINUTES OF THE MEETING OF 6.03.2003**

The minutes had been confirmed as a true record and adopted by the Council, and were signed by the Chairman.

**74. CHEQUES, PAYMENTS AND RECEIPTS AND COMPARISON WITH BUDGET**

74.1. The attached lists of vouchers numbered 595 to 642 (financial year ending 31.3.2003) and 1 to 10 (new financial year) were approved and the comparison with the budget noted.

74.2. Balances and virement at the end of the financial year. It was AGREED to carry the following unspent balances into the new financial year :- Bus shelters - £690.00, Village Hall Toilets Fund - £10,864, Churchyard - £1,100.00, Newsletter - £524.00, Renewal of Plant Fund - £6,444.00 and Street Lighting Replacement Fund - £20,650.00. It was AGREED to vire funds from the Contingency Fund to defray overspending on Street Lighting Repairs.

74.3. Prizes for the Middle School. It was AGREED to give book tokens to the value of £25.00 as prizes for pupils at the Middle School in Church Street. The school would be notified of this decision and the wish that a Councillor should present the prizes at the end of term assembly.

**75. DONATION TO HOMEWATCH**

It was AGREED to discuss the matter again at the next meeting when Mr K Leggett would be able to share the information he had gathered.

**76. VILLAGE HALL**

76.1. Toilets extension. The work had begun.

76.2. Hall Drive. Mr D Thompson, Mrs G Masdin and the Clerk had met the Council's solicitor and the attached report briefly outlines the issues relating to the Drive. Although the Council owned the Drive in its own right, and not as Custodian Trustee as was the case with the Hall, it did not have a duty to maintain the drive. The users of the Drive, however, had a right to maintain the Drive. It was AGREED that, when the building work was complete, a meeting be held with the users of the Drive and the Management Committee to discuss its future maintenance.

It was PROPOSED by Mr D Thompson and SECONDED by Mrs A Riches that an approach be made to Mr Buxton to find out if he was willing to part with his land at the side of the Hall Drive. AGREED.

76.3. Lighting the Drive. The Management Committee wished for the Drive to be lit, in the interest of safety. The Council's street lighting contractor had been asked to recommend and quote for a scheme.

76.4. Damage to piers at gates. The insurance company had given authority to repair the piers in accordance with the quotation obtained from Woods Masonry in the sum of £1,580.25. It was AGREED that this work should not begin until all the building and demolition work had been finished, in August.

## 77. CATTON PARK

Most of the members had attended the meeting organised for the residents neighbouring Catton Park to meet with the Consultant, Mrs Shears. The residents were concerned about parking, as the catchment area for potential users of the Park extended to one kilometre from the perimeter of the Park, and whether the Deer Park would be used for building. Reassurance had been given on the latter point, as there were no plans to build on the Deer Park. The Deer Park was, however, being separated from the main part of Catton Park and would not be a part of any proposal.

Mr D Thompson would keep the Council informed about plans being considered by the Steering Group.

It was AGREED to recommend that the Council defer arranging the meeting with the Consultant until there was more to discuss. A copy of the Consultant's brief was awaited.

## 78. ROAD NAMING AND NUMBERING

It was AGREED not to renew the contract with Broadland District Council to carry out this delegated function. The reason was that the time needed to deal with the function, especially when the requests from Broadland were not straightforward, was not commensurate with the fees paid. The Council would still be consulted over names used for new developments.

## 79. QUALITY PARISH STATUS

Mrs G Masdin reported on the conference organised by the NCAPTC on 26th March at Swaffham, which had been very informative and interesting. It was hoped that the Council would be able to obtain Quality Parish Status in 2004.

## 80. CORRESPONDENCE

The attached list was received and the following points agreed –

Item 1. The Council should be represented at a meeting of councils affected by any proposals for a Northern Distributor Road.

Item 5. It was AGREED to ask Mr Paul Smith, of Broadland District Council, to attend the Annual Parish Meeting to talk about Refuse and Recycling.

Item 12. It was AGREED to offer the Broadland Older Peoples Partnership the use of the meeting room at The Pavilion for one meeting.

Item 13. It was AGREED that the Clerk should attend the Meeting with the Auditor at Yaxham on 23<sup>rd</sup> April. If any members wished to attend they should let the Clerk know as soon as possible.

## 81. ANY OTHER BUSINESS

81.1. Newsletter. The supervisory staff were prepared to deliver the newsletter and to be paid at their usual hourly rate. This method of delivery would cost more than using a contractor but, unfortunately, it had not been possible to find a contractor to undertake the delivery. This was AGREED.

81.2. Traffic calming. A resident had expressed concern about the continued speeding in Church Street. It was felt that the flashing 20 signs in St Faiths Road were more effective and that the elderly residents of Catton Court were delighted with the pelican crossing.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.45 p.m.

Chairman, 1.05.2003.