

OLD CATTON PARISH COUNCIL,
MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE
HELD ON THURSDAY 2ND OCTOBER, 2003,
AT 7.30 P.M., AT THE PAVILION, CHURCH STREET

PRESENT: Mrs G Masdin – Chairman
Mr K Leggett Mrs P Mattocks Mrs A Riches
Mr R Streeter Mr D Thompson Miss P Wilkin

APOLOGIES: Mr B Sabberton-Coe

The Chairman welcomed everybody to the meeting.

132. DECLARATIONS OF INTEREST

Mr K Leggett declared a personal interest in the agenda item Catton Park, as Project Manager of the Catton Park Steering Group and as tenant of Buttercup Meadow, which adjoined Catton Park.

133. MINUTES OF THE MEETING OF 4.09.2003

The minutes had been confirmed as a true record and adopted by the Council. They were amended to add 'This was AGREED,' to minute 125.6. The minutes were signed by the Chairman.

134. MATTERS ARISING FROM THE MINUTES

Minute 131.2. Although it had been agreed to agenda discussion about a resident's ideas for a community centre for the meeting, this would actually be discussed at Planning and Property Committee as Mr Vincent, who was not a member of the Finance and Policy Committee, had suggested the discussion. It was noted, however, that if such a need was identified by residents during the Parish Plan process, that would be a good time to discuss it.

135. CHEQUES, PAYMENTS AND RECEIPTS AND COMPARISON WITH BUDGET

135.1. The attached lists of vouchers numbered 289 to 354, with payments totalling £13,270.99 and receipts of £54,041.00, were approved and the comparison with the budget and the bank reconciliation and list of unrepresented cheques for the current account noted.

136. BUDGET, TIMETABLE AND GUIDELINES

The budget would be discussed in detail at the next meeting and members were asked to prepare their thoughts. The Planning and Property Committee would discuss its requirements at its next meeting. It was AGREED that spending should be kept within reasonable limits.

137. PARISH PLAN

- 137.1. Results of Open Afternoon and Evening. There had been about 50 residents at the event and their reaction had been very encouraging. A number of people had volunteered to help.
- 137.2. Constitution of working group. It was AGREED that the group would be led by the Parish Council, as it was accountable to the Countryside Agency and for the funding. It was AGREED that the group should comprise 12 people, of which 3 should be councillors. The Clerk would take the meetings voluntarily. It was AGREED to write to the following organisations asking if they would nominate a volunteer to represent the organisation at the group's meetings – the Old Catton Society, the Church, and to ask if the three schools would nominate one person to represent them all.
- 137.3. Nomination of the Council's representatives. This would be decided after the members of the Planning and Property Committee had discussed the matter.
- 137.4. Funding. It was noted that the Countryside Agency had approved a grant of £4,990.00 and that half of the sum had been paid in to the Council's bank.

138. VILLAGE HALL

There was still work outstanding, mainly the making good where the old toilet block had been demolished and the construction of a canopy or porch over the entrance door. The tree surgery would be carried out on 4th October.

The work to repair the piers at the gates would be carried out during half term week and would be paid for, excluding the excess payment, by the insurance company.

139. CATTON PARK

Members of the Council had met, informally, with members of the Steering Group on 24th September. Notes of the meeting would be circulated with the minutes of the Council meeting.

140. REVIEW OF COMMITTEE STRUCTURE

The new structure had been in place for a year. It was felt that it had been working well, particularly by giving the opportunity for members to become more involved, and in the way that planning applications were dealt with. It was AGREED that the present system should continue but to consider changing the dates of the committees in the next term.

141. CORRESPONDENCE

The attached list was received and discussed.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.55 p.m.

Chairman, 6.11.2003.