

**OLD CATTON PARISH COUNCIL,
MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE
HELD AT 7.30 P.M., ON THURSDAY 2ND JANUARY, 2003,
AT THE PAVILION, CHURCH STREET**

PRESENT: Mrs G Masdin – Chairman
Mrs A Riches Mr R Streeter Mr D Thompson

APOLOGIES: Mrs P Mattocks Mr B Sabberton-Coe

The Chairman welcomed everybody to the meeting.

47. DECLARATIONS OF INTEREST

There were no declarations of interest.

48. MINUTES OF THE MEETING OF 7.12.2002

The minutes had been circulated and were confirmed, and signed by the Chairman.

49. CHEQUES, PAYMENTS AND RECEIPTS AND COMPARISON WITH BUDGET

49.1. The attached list of vouchers numbered 460 to 495 was approved and the comparison with the budget noted. As part of internal audit procedures Mr R Streeter checked all the invoices against the cheques and initialled the vouchers.

49.2. It was noted that the computer printer had been repaired twice at a cost of £80.00 and had jammed again. It was AGREED to buy a new printer at a cost of £169.00.

50. HIRE CHARGES AND FEES FOR 2003/4

50.1. The charge of £700.00 for the ATV Bowls Club was agreed for one season only to include the use of the Bowling Green for one afternoon per week for a trial season of recreational bowls. The new facility would be advertised in the next Newsletter and the Parish News.

50.2. The charge for the 5 a side football tournament was increased from £50.00 to £100.00 to help to offset the additional costs to the Council of preparing the pitches.

50.3. The attached lists of charges and fees for the Recreation Grounds and Cemetery were AGREED.

51. VILLAGE HALL

- 51.1. The contractors carrying out the traffic calming works had agreed to fill the potholes in the Village Hall Drive.
- 51.2. The Secretary of the Management Committee had written asking for clarification of responsibility for the Drive and its public liability insurance, and pointing out the financial pressure the Management Committee suffered.
- 51.3. It was AGREED to seek the advice of the Council's solicitor as what the Council's responsibilities were for the Drive and the Hall.

52. TRAFFIC CALMING

The work should begin on 6th January, 2003.

53. CORRESPONDENCE

The attached list was received and discussed.

54. DATES OF MEETINGS FOR 2003

As the Village Hall was available on the fourth Thursday of each month, with the exception of January, it was AGREED that, in future, Council meetings would be held on the fourth Thursday of the month, except in January, when the meeting would be held on 30th January. It was also AGREED that the Annual Parish Meeting should again be held on the same evening as the Annual Parish Council Meeting (22nd May 2003).

55. ANY OTHER BUSINESS

There was some concern about comments in the Guestbook of the Old Catton Website but it was AGREED not to become involved in answering the comments but rather to invite all residents to attend Council meetings.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.55 p.m.

Chairman, 6.02.2003.