

**PRESENT:** Chairman: Mr B Sabberton-Coe  
Mr F Colbridge            Mr S Dunn            Mr C Green            Mr D Little  
Mr B Sabberton-Coe    Mr D Thompson        Miss P Wilkin

**APOLOGIES:** Mrs G Masdin            Mr M Vincent

The Chairman welcomed everybody to the meeting.

### **13. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **14. MINUTES OF THE MEETING OF 12.09.2002**

The minutes had been confirmed and adopted by the Council on 26.09.2002. The minutes were signed by the Chairman.

### **15. CHURCH STREET RECREATION GROUND**

15.1. Tree surgery. Two quotations had been received as per the attached report. A third quotation was awaited. It was AGREED to delegate authority to the Chairman and the Clerk to accept the lowest quotation and put the work in hand.

15.2. Hand dryers for Pavilion toilets. Two quotations had been received, detailed in the attached report. It was AGREED to accept the lowest quotation in the sum of £258.00 from R J Cushing Electrical Contractors and that the work should be put in hand.

15.3. Junior Football Club. Miss P Wilkin had attended a meeting of the Club's Committee and the following points had been raised –

- a) The club asked if it would be possible to create a 7 a side pitch at the Recreation Ground. Members had no objection in principle but would need to know the size required before making a decision.
- b) The Club was concerned that the surface of the multi purpose training area was dangerous in wet conditions. The Club would be prepared to contribute to a new surface. It was AGREED to find out what a new surface would cost before considering the matter further.
- c) The Club had found the white lines on the pitch to be slippery. This was because of a fault with the marking machine. A new marker had been purchased, as the old machine could not be repaired.
- d) The pitch at Lavare Park was fouled by dogs and children had been soiled. Members could not think of a solution, as the Park was not securely fenced or supervised. It was AGREED to put up some of the Broadland District Council's Notice to all Dog Owners signs.

### **16. LAVARE PARK**

The new section of fencing, to replace that damaged, would be put up on 29.10.2002.

## 17. CEMETERY

Members noted that the hedges had all been cut. The hedge adjacent to the road by Norfolk County Services and the remainder by the Groundsman. It was AGREED that the Groundsman should be congratulated on the standard of his work. The bulbs that Mr F Colbridge had donated would be planted in the bank next to the highway hedge.

## 18. CHURCHYARD

18.1. Report on safety of memorials. The attached report was received. It was noted that, in order to obtain a faculty to move the loose headstones, drawings and photographs would be required. A meeting had already been arranged with representatives of the Diocesan office and the PCC and it had been suggested that the loose headstones be inspected then. This was AGREED.

18.2. Tree surgery at the boundary with 30 Garrick Green. Broadland District Council had inspected an Ash Tree and recommended that it be removed urgently in the interest of safety. The deeds of the Church and 30 Garrick Green had not helped to identify ownership of the tree and it appeared to be in both properties. The owners of 30 Garrick Green had offered to pay half the cost of felling the tree and Broadland District Council had indicated its willingness to contribute to the Council's costs. The tree had been cut down on 7<sup>th</sup> and 8<sup>th</sup> October. Two quotations had been obtained, detailed in the attached report, and the lowest in the sum of £275.00, from Mr Colin Kemp accepted. This action was confirmed. It was AGREED that the owners of 30 Garrick green be billed for £137.50.

18.3. Levelling the ground. The Community Service Unit had undertaken to carry out this work and intended to begin on 15<sup>th</sup> October. There was a limited amount of soil available in the Churchyard but more might be needed. It was AGREED that additional soil should be purchased, if necessary, and a skip arranged to take away any rubbish.

18.4. Meeting with the Parochial Church Council. It was AGREED to ask to meet representatives of the PCC to discuss various issues before the visit of the Diocesan officials in November.

## 19. STREET LIGHTING

19.1. An order had been placed to replace the 6 concrete lights in Lodge Lane.

19.2. It was not known if Norfolk County Council would take over and upgrade the lights in St Faiths Road or contribute to their replacement.

19.3. A list of all the concrete lights that had yet to be replaced was provided. However, it was noted that funds were not available to replace these lights at the present time.

## 20. BUS SHELTER

It was noted that the new shelter would be installed on 29.10.2002.

## **21. WAR MEMORIAL**

The fencing around the memorial had been situated further away than had been anticipated so that litter could be collected and maintenance of the area carried out. It was AGREED to grade and seed the strip of land between the wall and the fence. It was also AGREED that an entrance to the strip of land from the road side should be blocked.

It was AGREED that the builders, J Watts and Son, should be allowed to place a slate plaque on the back of the wall, indicating their involvement.

It was hoped that the dedication of the Memorial would take place on Sunday 10th November when the wreaths were laid, as the Police closed the road at that time. The British Legion had been unable to organise the dedication because of the rules of the organisation. Mr D Thompson would see the Vicar to discuss timing and formalities, also to discuss hospitality after the dedication.

## **22. BUDGET FOR 2003/4**

Members were supplied with working papers for the budget and invited to suggest what provision should be made for matters the Committee was responsible for. It was noted that there would be a commuted sum payable by Brian Sabberton Limited in lieu of provision being made for children's play at the development at Appleacres. It was thought the sum would be in the region of £7,000.00. The sum had to be used to provide facilities for play. The money would not be forthcoming until the development was complete.

It was agreed that the idea of a skateboard facility was worthy of more consideration and investigation. The use of the woods at the Recreation Ground to provide a path for skateboards and cycles would be borne in mind.

It was AGREED that another bus shelter should be provided for.

The Finance and Policy Committee would consider the hire fees. However, it was AGREED to recommend that the charge for cricket be increased to £750.00 (from £645.00) for the season for a maximum of 24 matches. This would attempt to equate the fee to the use made of the facilities in comparison with the other users.

## **23. CORRESPONDENCE**

The attached list was noted.

## **24. ANY OTHER BUSINESS**

- 24.1. The litter bin lost from George Hill had not been replaced. It was AGREED to consider replacing the bin at the next meeting when an estimated cost had been obtained.
- 24.2. It was AGREED to ask that delegated powers be conferred on the Committee to spend up to a nominated sum without waiting for the Council's approval. The Finance and Policy Committee was in the process of reviewing Standing Orders and Financial Regulations and this matter would be a part of that review.

## 25. PLANNING APPLICATIONS

The attached list of applications was considered and recommendations to the Planning Authority made, as noted on the attached list.

There being **no further business** the Chairman thanked everybody for attending and closed the meeting at 9.40 p.m..

Chairman, 14.11.2002