

**OLD CATTON PARISH COUNCIL, MINUTES OF THE MEETING OF
THE FINANCE AND GENERAL PURPOSES COMMITTEE
HELD AT 7.30 P.M., ON THURSDAY 17TH JANUARY, 2002,
AT THE PAVILION, CHURCH STREET**

PRESENT: Mrs G Masdin – Chairman
Mr S Dunn Mr K Leggett Mrs P Mattocks
Mrs A Riches Mr B Sabberton-Coe Mr D Thompson
Mr M Vincent Miss P Wilkin

The Chairman welcomed everybody to the meeting.

216. MINUTES OF THE MEETING OF 13.12.2001.

The minutes were confirmed and signed by the Chairman.

217. MATTERS ARISING

202.3. Contingency plans for Clerk's absence. Mr S Dunn and the Clerk had not yet had an opportunity to look at the Cemetery records.

205.2. Lavare Park. The football club had not yet replied about its insurance cover.

218. RECREATION GROUNDS AND CEMETERY

218.1. Security at Church Street Recreation Ground, dangerous dog. The Council's insurance company had replied to say that the dog was the responsibility of its owner who should be covered the public liability section of the house contents policy. The Council had a duty to its employees to provide safe systems of work and it was suggested that hedge cutting did not take place when the dog was in the garden. It was AGREED to write to the owner of the dog pointing out her responsibility for the dog and offering a meeting with members of the Council, if she wished.

218.1. Fencing at Church Street Recreation Ground. It was accepted that the fencing was not in very good condition but that the cost of replacement would be huge. It was AGREED that Miss P Wilkin, Mr S Dunn and Mr D Thompson would look at all the boundaries on 28th January, 2002.

219. CHURCHYARD, SIDE GATE AND DISABLED ACCESS

219.1. Safety of memorials. There had been a limited response to the letters placed on memorials in need of attention. It was AGREED wait for another month before discussing the action to be taken about those memorials.

219.2. Disabled access. There was a lengthy discussion about the nature of the access to be provided and the extent of the plans and the path. It was AGREED to authorise the Chairman and Vice Chairman to discuss the matter with the architect and to make a decision about how to proceed. The application for a faculty would not be submitted until the plans were ready.

220. VILLAGE HALL TOILETS

A meeting of the working group with the architect had been arranged for Thursday 24th January, 2002, at the Pavilion.

221. WAR MEMORIAL

221.1. It was AGREED that the memorial stone, recording the names of the fallen, should be let into the new wall, rather than attached to it. Quotations for the stone would be considered at the Council meeting on 31st January, 2002.

221.2. Broadland District Council had agreed that the work need not commence until the weather was better.

221.3. The Old Catton Society had agreed to pay for a seat and asked to participate in the choice of seat. It was AGREED to ask the Society to choose three designs for the Council's consideration.

221.4. Additional memorial plaques in the new wall. Provision had been made for a plaque in memory of Walter Steward and one to commemorate the provision of the new wall. It was AGREED that these should also be set in the wall.

222. OFFER OF A NEW SEAT

The daughter of the late Mr Bill Catton (who had been Chairman of the Council for a number of years) wished to provide a seat in his memory, preferably next to the Village Sign. Members welcomed this offer and suggested the seat should be of the same design as the new seats at the War Memorial.

223. CHEQUES, PAYMENTS AND COMPARISON WITH BUDGET

The attached list of vouchers numbered 437 to 482 was approved, and comparison with the budget noted.

224. CODE OF CONDUCT

The Parish Forum at Thorpe Lodge on 23.01.2002 would be attended by Mr S Dunn and Mr K Leggett and the Clerk. If another member wished to attend they could be accommodated.

225. QUALITY COUNCILS

The Consultation Paper had been copied to every member and it was discussed at the meeting. Members felt, in principle, that the Council should become a Quality Council and that a decision would be made in due course when more was known. The requirement to produce quarterly newsletters was discussed and it was felt that two quality newsletters a year with other means of communication with residents, like the Parish News, Notice boards and Village Website, should suffice.

226. CORRESPONDENCE

The attached list was received and discussed. It was noted that the Middle School had not yet replied about the use of prize money offered by the Council.

227. HIGHWAY MATTERS

227.1. A car was often parked in Church Street, close to the junction with Spixworth Road. Members feared that this car might cause a collision. It was AGREED to ask the Police to advise if the car was causing an obstruction.

227.2. It was confirmed that the Highway Authority had noted the poor state of Oak Lane and would be taking remedial action.

228. ANY OTHER BUSINESS

228.1. Celebration of the Queen's Jubilee. Some members were keen that something should be organised. Following some discussion it was AGREED to ask if the Church was planning a special service and that the new War Memorial Wall could be unveiled and recognised as a celebration of the Jubilee.

228.2. Newsletter. It was AGREED that the next edition should be in April or May and could publicise the unveiling of the War Memorial Wall.

228.3. Bus shelters. Designs of shelters would be considered at the next meeting and a grant application made. If funds permitted consideration would be given to a third bus shelter, to be situated at the western end of Lodge Lane.

228.4. Broadland District Council Local Plan. Mr K Leggett and Mr B Sabberton-Coe had attended a seminar on the proposals for the new Local Plan. No change had been proposed for the Village but it was AGREED to check the proposals thoroughly when they were offered for consultation.

There being **no further business** the Chairman thanked everybody for attending and closed the meeting at 10.00 p.m.

Chairman, 10.01.2002